



Florida School for the Deaf & the Blind

Do More. Be More. Achieve More.

Agenda

Board of Trustees Meeting
April 20 2020, 1:00 p.m.
Virtual Online Meeting

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Florida School for the Deaf & the Blind

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Board of Trustees – Meeting Minutes Moore Hall Center for Learning and Development February 28, 2020 10:15 a.m.

Attendance

Present: Mrs. Christine Chapman, Mr. Terry Hadley, Vice-Chair, Mr. Matthew Kramer, Mr. Owen McCaul, Chair, Mrs. Pam Siguler, Dr. Thomas Zavelson

Call to Order

Mr. Owen McCaul, Chair, convened the meeting of the Board of Trustees of the Florida School for the Deaf and the Blind at 10:15 a.m. in the Moore Hall Center for Learning and Development.

Pledge of Allegiance

Blind Elementary School student Isaiah Jeudy and Deaf Elementary School Student Gunner Collins led the audience in the Pledge of Allegiance.

Approval of Meeting Minutes

Mr. Hadley moved to approve the Board Meeting Minutes of January 24, 2020. The motion was seconded by Mr. Kramer and was carried unanimously by the Board.

President's Reports

Dr. Prickett directed the Board's attention to the folders that were given to each Trustee. She explained that this is the biennial Strategic Update. These packets were mailed to each member of the Florida Senate and House of Representatives. Additionally, Ms. Patsy Eccles, Legislative Specialist, received a case to handout to key committee staffers in the Legislature. She explained that the packet was put together by Michael Johnson, who designed everything, with the help of Ms. Christy Slater and Ms. Nancy Bloch.

Public Comment

Four Fullerwood neighbors addressed the Board.

Mr. Bill Weldon, 75 Fullerwood Dr. St. Augustine Mr. Weldon had several pictures of the Macaris Creek. Some were from ten years ago before construction on the bulkhead began, and he explained that some were current photos showing the differences with trees removed and bird habitats lost. Other pictures taken from his property showed complete exposure to the campus, Kramer Hall, and the stadium lights. Mr. Weldon expressed his concerns about what he explained had been shared with him and the neighbors ten years ago about the project, before the

construction started, and what is happening now. Mr. Weldon's time lapsed before he completed his comments.

Mr. Randal Roark, 50 E Park Ave., St. Augustine Mr. Roark provided the Board with a three-page handout titled "Excerpts from Individual Environmental Resource Permit Technical Staff Report, dated July 12, 2019." Page one included objections from five property owners residing across the creek from the project site. Page two contained responses given to each complaint from Permitting Technical Staff, and page three were suggested mitigation actions that the neighbors would like to see done.

Mr. Joe Mark, 53 East Park Ave., St. Augustine Mr. Mark explained his history of living in his house for the last 44 years, and he feels that the mature trees and mangroves will provide more stabilization to property than the manmade bulkhead. Mr. Mark asked that any vegetation that is torn out be replaced.

Mr. Doug Hernandez, 79 Fullerwood Dr, St. Augustine Mr. Hernandez provided the Board with a letter that was written to FSDB's President, Mr. John Wallace, January 31, 1956, when the School was seeking permits to fill in the marshland and two aerial photos. One photo was from January 10, 1943, and the other from March 2005. Mr. Hernandez read an excerpt from the letter. "The waterway without its present through tidal flow or current, and without artificial maintenance will soon become silted up, choked, obstructed, stagnant and would create a foul-smelling mud hole and a breeding place for mosquitoes." He said the concerns from the neighbors back then were valid, and they still are today. He asked that the School "Restore this part of the waterway to its natural low water level."

Three of the neighbors had to leave the meeting after voicing their comments. They thanked the Board and Dr. Prickett for the time allowed to address them. Mr. Weldon remained.

Action Items

Action Item #1—Surplus Property

Board approval was requested for the disposal of surplus property. All items had an original purchase value in excess of \$1,000.

Mr. Kramer moved to accept Action Item #1, as presented. The motion was seconded by Mr. Hadley and carried unanimously by the Board.

Unfinished Business

FSDB Campus Police Rule 6D-12.003

Mr. Ansbacher explained what he has done with regard to this rule and requested that the Board authorize him to move forward with the process to change the FSDB Campus Police Rule to the FSDB Campus Police Policy Manual. The advertisement will be published in the Florida Administrative Register (FAR) for 21-days, if there are no public comments during this time, Mr.

Ansbacher will proceed to Joint Administrative Procedures Committee (JAPC), and if approved by JAPC, he will continue to the Board of Education.

Dr. Zavelson moved to authorize Mr. Ansbacher to publish FSDB Campus Police Rule 6D-12.003 in FAR for the required 21-day period. The motion was seconded by Mrs. Chapman and carried unanimously by the Board.

New Business

Enrollment and Outreach Committee

Dr. Zavelson, Chair of the Enrollment and Outreach Committee, thanked Tracie Snow and Shelley Ardis for explaining in detail the Admission process and how Outreach works together with Admissions to help bring students to FSDB. There were no action items voted on during the meeting.

Audit Committee

Mr. Hadley, Chair of the Audit Committee, stated that the committee had a good meeting this morning, and we received updated reports. There are some items open from the last audit that will be addressed by staff. He noted three actions that require full Board approval.

Audit Committee Action Item #1 – Internal Audit

Board approval was requested to enter into contract with RSM US, LLP, for the 2020-2021 fiscal year to provide internal audit and financial statement services.

	<u>2020-2021</u>	<u>2019-2020</u>
Partner/Director	\$240	\$240
Manager	\$190	\$190
Supervisor/Senior	\$160	\$160
Staff	\$130	\$130

Mr. Hadley, as committee chair, moved to accept Action Item #1 as approved by the Audit Committee. The motion was carried unanimously by the Board.

Audit Committee Action Item #2 – Fraud Hotline

Board approval was requested for the renewal of the Answernet contract for the 2020-2021 fiscal year to provide fraud reporting services (**\$195 per month**). The monthly service fee reflects a \$25 increase from the previous year and is associated with the texting feature of the service.

Mr. Hadley, as committee chair, moved to accept Action Item #2 as approved by the Audit Committee. The motion was carried unanimously by the Board.

Audit Committee Action Item #3 – Annual Audit of the Endowment and Limited Procedures Engagement

Board approval was requested to enter into contract with Carr, Riggs & Ingram for the 2020-2021 fiscal year to conduct the Annual Audit of the Endowment Funds (fiscal year ending June 30, 2020) and Limited Procedures Engagement (Student Accounts and Student Club/Class Organization Accounts).

	<u>2020-2021</u>	<u>2019-2020</u>
Annual Audit of Endowment Funds:	\$20,000	\$19,500
Limited Procedures Engagement (Student Accounts):	\$2,300	\$2,200
Limited Procedures Engagement (Club/Class Org. Accounts):	\$2,300	\$2,200

Mr. Hadley, as committee chair, moved to accept Action Item #3 as approved by the Audit Committee. The motion was carried unanimously by the Board.

Additional New Business item not on the Agenda

Mr. McCaul stated that there was one more item of New Business not on the agenda and gave the floor to Dr. Prickett.

Dr. Prickett announced that she has decided to officially retire from FSDB effective July 31, 2020, and has hand-delivered her retirement letter to each Board member.

Mr. McCaul said we are very happy for Dr. Prickett as she has decided to enter into retirement; however, this presents the Board with a couple of issues. He asked Ms. Carrie Arnold, Director of Human Resources, what the next steps are in the process to seek a new president. He said, "The last time we did this, it went relatively smooth, and we should try and mirror that process."

Ms. Arnold explained the process that was utilized for the last presidential search in 2011. She said that she would work with Ms. Cindy Brueckner, Executive Assistant to the President, to schedule potential interview dates, and she would send the required documents to the Board via e-mail in the upcoming weeks. She explained that there is a list of qualifying questions and other documents that the Board will need to review before the April meeting. She asked the Board to review the material, and if they want to make changes, it can be discussed at the April meeting. After the April meeting, the advertisement will be published to over 320 schools, school boards, and other associations for the deaf and the blind.

Dr. Zavelson had concerns about doing the interviews in the public forum and did not feel it was fair to the candidates. Mr. Damon Kitchen, Board Counsel, said that he understands, but that this has been litigated in the Florida Supreme Court. The Florida Sunshine Law is very clear; interviews that are done by the Board of Trustees are considered Board business and must be done in the "Sunshine."

Mr. Hadley commented that he discussed and previously asked Mr. Kitchen to research if an individual Trustee, who is not delegated by the Board, but on his/her own initiative can contact and question a potential candidate outside of the Sunshine. Mr. Hadley said that there is an Attorney General's opinion that gives individual Board members the right, on their own initiative, and without the authority of the Board, or representing the Board, to talk with candidates.

Mr. Kitchen said that is correct, and there is an Attorney General opinion on the subject. He said, "Somebody acting on their own without Board authority can meet with an individual, but in that case, it was a third-party contractor with respect to a plumbing contract for a state agency." Mr. Kitchen advised against it because a candidate could claim discrimination if they do not get the same treatment.

Mr. McCaul said, "I think that is a fine line we must walk as individual Board members, and I think it is our responsibility to do our due diligence. But I also think we have to be very mindful and very careful not to do anything that might provide even the appearance of impropriety."

Mr. Kitchen said that he wants the Board to be fully aware that what Mr. Hadley proposed could face challenges. If individual members want to meet individually with the candidates, then I suggest that you have a list of questions, and you keep the list in case there are any challenges.

Mr. McCaul asked for a motion to modify Dr. Prickett's contract and for her move to off-campus.

Mr. Hadley moved to accept Dr. Jeanne Prickett's request to modify her contract, acknowledging her retirement of July 31, 2020, and grant her authority to live off-campus. The motion was seconded by Mrs. Siguler and carried on a vote of five to one in favor. The one vote against was only to the part of the motion that Dr. Prickett be allowed to live off-campus.

Mr. Hadley asked if the Board should nominate Ms. Mintzer as Interim President should the President's position not be filled by August 1, 2020. It was noted and confirmed by Ms. Mintzer that she will not be seeking the position.

Ms. Arnold also recommended the Board appoint Ms. Mintzer so that all the staff knows there is a plan in place and to cover all contingencies. Mr. McCaul and the Board agreed.

Mr. Hadley moved to nominate/appoint Ms. Julia Mintzer, Administrator of Business Services, as Interim President as of August 1, 2020. With the understanding that Ms. Mintzer will not seek the position. The motion was seconded by Dr. Zavelson and carried unanimously by the Board.

Mr. McCaul asked if the Board wanted to discuss scheduling summer meeting dates? Mr. Hadley suggested that everyone check their calendars and lock in dates at the April meeting. Mr. McCaul said that Ms. Brueckner would coordinate the dates. Ms. Brueckner said that she would work with Ms. Arnold and send the Board some dates before the April meeting.

Discussion: There was a continued discussion among the Board, Ms. Arnold, Ms. Mintzer, Dr. Prickett, and Ms. Day regarding the last presidential search, the selection committee's work, and how the interview process worked.

Department Updates**Business Services**

Mr. Dave Hanvey, UBS Financial Services, reviewed the status of the FSDB's Endowment. He expressed his concerns over the fluctuations in the market due to the Coronavirus 19, and what has happened in the past with other pandemic outbreaks. He confirmed that they are watching what is happening and will adjust with the market. He said, "You must be disciplined even when things in the market become uncomfortable."

Instructional Services

Ms. Tracie Snow, Administrator of Instructional Services, explained that she recently had a conversation with Ms. Monica Verra-Tirado, Bureau Chief, Bureau of Exceptional Student Education's (ESE) and co-Chair with Ms. Snow on the School Advisory Committee (SAC). Ms. Verra-Tirado told Ms. Snow how impressed she was with the report from the two ESE staffers who visited FSDB recently. They went back and reported about the great work FSDB is doing. When the Bureau Chief takes the time to tell you how impressed she was, it validates all the work we are doing here. Ms. Snow updated the Board on the conference that FSDB was scheduled to host in April, the National American Sign Language and English Bilingual Consortium for Early Childhood Education at the University of North Florida. This is a national conference on early childhood education, and many of FSDB's teachers and specialists will be presenters at the conference. There are over 100 participants registered for the conference, and many of them have signed up to take a tour of FSDB's Early Learning Center.

Board Comments

All the Board members thanked Dr. Prickett for her many years of services and leadership to the School. They also thanked Ms. Ardis and Ms. Snow for the presentations in the Enrollment/Outreach Committee meeting.

Adjournment

Meeting adjourned at 11:50 a.m.

I hereby certify that, to the best of my knowledge, the foregoing minutes are accurate and complete.

Jeanne Glidden Prickett, EdD, President

Owen B. McCaul, Board Chair



Emergency Preparedness

The FSDB Incident Command Team has been working closely with the Florida Department of Education and the St. Johns County Emergency Operations Center regarding COVID-19 preparedness. Under Ms. Mintzer's direction, team representatives have attended meetings (including telephone conference calls), kept updated on all informational items, and implemented increased measures in every area of the school and transportation to ensure student and staff safety. Additional information is reviewed as it comes in and modifications will occur as appropriate.

One key safety measure was to review, cancel or postpone student field trips, especially those out of state or to venues with large crowds, for example, theme parks. Trips requiring air travel have been suspended for the foreseeable future as we learn more about the virus.

Strategic Update Dissemination to Legislature

The Strategic Update that you received was disseminated to Legislators and to key staff members in their offices within a few days of the last Board meeting with an introductory letter from me. The dissemination was timed to precede the finalization of the state budget, with sufficient time while the Legislature was still in session. Patsy Eccles assisted in conveying it to staff offices as she also worked to ensure that FSDB would be included in all the appropriate budget and legislation sections. The Communications and Public Relations Department, in collaboration with Christy Slater of the Training and Quality Assurance Department, are commended on the well-done Strategic Update for the 2020 Legislative Session.

Celebrity Chef Event

As I mentioned during the last Board meeting, last fall the Salvation Army Women's Auxiliary of Jacksonville contacted me to ask if I would participate in their March 26, 2020 event called "Celebrity Chefs Tasting Luncheon and Silent Auction." My role would be to serve participants for two hours on that day from 11:00 a.m. to 1:00 p.m. at the Prime Osborn Convention Center. The event draws over 800 guests annually.

As a preliminary step, the contact person asked if I had favorite family recipes to submit. The event planners work with professional chefs to determine which recipes will be used, or they may select a dish for each "celebrity" from their "many time-tested recipes." I sent three recipes that I have created for my family. In the most recent past Celebrity Chefs event news broadcasters from Jacksonville were the servers, and it is an honor to be asked to serve.

In the second week of March one of the lead organizers left me a message that a dish using chickpea pasta that I call "Fiesta Mac 'n' Cheese" was selected from my submissions. Their professional chefs do the preparation using the selected recipes for the hundreds of people who attend. The recipes I

submitted are all gluten free and soy free with reduced sodium. The organizers noted that they do not get many gluten free submissions, so that would be a novelty for the event.

This event, according to the event leaders, has supported many programs of the Jacksonville Salvation Army "including: The Adult Rehabilitation Center, the Child Development Center, and the Towers Center of Hope." (The Towers Center of Hope helps struggling individuals who may be homeless, recovering from addiction, no longer eligible for the foster care system because of their age or have other needs for support and rehabilitation. Specifically, housing for men in those situations is provided). I feel that this will provide a good opportunity for FSDB to partner with a northeast Florida not-for-profit and contribute to the good work they do for the community.

Public Service Announcement

Cox Media Group in Jacksonville continues to air the updated PSA created by Trent Ferguson. Trent has also found additional media outlets that have picked up the announcement. In a recent email update to me, he wrote: "I wanted to provide an update on the Florida School for the Deaf and Blind PSA. The spots are airing on a plethora of stations. It is airing in Jacksonville, Tampa (two radio companies in Tampa), West Palm Beach, Tallahassee/Northwest Florida and so many other locations. Thank you for asking me to produce and market this spot. I love talking about the school that helped me build my foundation." When a graduate is able to say this about his or her alma mater, it is a powerful testimony to the extraordinary commitment and collaboration of the family, teachers and staff members who supported the graduate in becoming a successful young adult.

Jeanne Glidden Prickett, EdD



Florida School for the Deaf & the Blind

Do More. Be More. Achieve More.

Human Resources
Board Report
April 3, 2020

Class Code Count

Board of Trustees Administrator Positions	68
Teacher Positions	113
Specialist Positions	56
Select Exempt Service Positions	53
Career Service Positions	390

General Revenue Positions	648
Grant Funded Positions	32

Add/Delete

None to report

Service Awards

20 Years

Carrie Arnold

10 Years

Guy Maltese

Joyce Daniels

5 Years

Hope Salamunovich

Kinesha Battles



This report summarizes department activities and accomplishments in fulfillment of FSDB Strategic Plan 2017-2022 goals for the month of February 2020.

Crisis Communications

Continued collaboration with emergency management team with refinements to our Crisis Communication Plan. Developed and implemented an integrated communication strategy regarding a previously contained contamination site resulting in no media inquiries. Met with San Sebastian Catholic Church (SSCC) officials to finalize MOU for the use of SSCC's grounds as one of two of our off-site locations for media staging areas. Issued two notifications to parents/legal guardians regarding flu and Coronavirus 19. Also, coordinated communications issued to parents/legal guardians for campus-wide tornado drill held February. 13, 2020.

Earned Media

Public service announcements (PSAs) aired on Cox Media Group radio stations around the state free of charge; these aired nearly 300 times during February. Received coverage on *News4JAX* (WJXT-TV) and *The Daily Moth* on February. 21, 2020, about the LeFors family's appearance on Nickelodeon's "The Crystal Maze." Issued news release on February 28, 2020, regarding Dr. Jeanne Glidden Prickett's retirement, subsequently featured in the *St. Augustine Record*.

Communication Infrastructure

Developed guidelines for FSDB staff member emails as part of the effort to standardize all communications.

Marketing Collateral

Marketing collateral continues to be shared across the state of Florida and beyond at various conferences, meetings, and networking activities by Outreach and various campus departments. Prepared and distributed FSDB Strategic Update 2020 booklet via mail to state legislators (also provided to the legislative consultant for in-person distribution). Production of an FSDB digital/print viewbook is in progress.

Print/Digital Advertisements

Information/application about this summer's FSDB Expanded Core Curriculum Academies shared across the state including 20 media outlets with summer camp directories as well as national organizations such as the Council of Schools and Services for the Blind; American Society for Deaf Children; Laurent Clerc National Deaf Education Center; FDOE BEESS; Florida Educators of the Deaf and Hard of Hearing; Florida Instructional Materials Center for the Visually Impaired; as well as the dozen Florida Lighthouses for the Blind.

Exhibits/Representation

Ongoing—Supported dissemination of targeted informational packets to superintendents, Exceptional Student Education leadership, staffing specialists, and educators, and professional service providers across the state, as well as at targeted events, meetings, and conferences.

Completed/Forthcoming—Regional Braille Challenges held in Florida (East, South in February, Northeast held March 5, 2020 with representation by Blind Department students/staff and Outreach); Hearing Tech Expo held February 15, 2020 in Bradenton; 25th Annual Tools for Success Family Conference held February 28, 2020 in Jacksonville (PIP/Outreach/RMTC-DHH representation); National ASL and English Bilingual Consortium for Early Childhood Education (NASLECE) Summit XI, April 16-18, 2020, at UNF (hosted by FSDB, coordinated by Randi Mitchell in Instructional Services).

Outreach/Communications—Discussions are ongoing to further differentiate roles/functions – exhibits management will move to Outreach at the start of the new school year; Outreach physical space will include an area for collateral storage and distribution (Communications to retain ownership and management).

Photography/Videography

Campus photo production is ongoing for digital and print marketing collateral purposes. Team and roster photos of the girls' flag football team. Student spotlight videos are under production.

Website

Posted nine stories on the website, cross posted to social media. Generated additional social media posts (see below). The website had 9,271 visitors (5,783 in January) of which 78 percent were new. A total of 26,007 pages (23,479 in January) were viewed for an average of one minute and 46 seconds. Of the visitors, 57.18 percent were mobile users, with 32.51 percent desktop, and 5.32 percent tablet users. Sixty-seven users reached out to FSDB key personnel via web email forms (66 contacts in January).

Social Media – Facebook

Likes for the main page rose to 12,485 with 25 posts, reach of 25,531 (13,725 in January), and 74,471 impressions (39,963 in January). The top post was the story *FSDB Student and Family to Appear on Nickelodeon's Crystal Maze*, which reached 10,485 people with 1,427 reactions, 1,142 likes, 90 comments, and 248 shares.

Social Media – Twitter

Followers increased to 1,523 with 16 posts, 6,168 tweet impressions, 95 profile visits (81 in January), and 24 mentions (19 in January). The top tweet was *FSDB Student and Family to Appear on Nickelodeon's Crystal Maze*, which garnered 648 impressions.

Social Media – Instagram

Followers rose to 1,674 with 14 posts and 2,112 likes. The top post was a photo of *Priscilla LeFors, an FSDB Deaf Middle School student, and her family are set to appear on Nickelodeon's Crystal Maze*, liked by 183 people.

Social Media – Vimeo/Facebook Livestream

Seven videos were uploaded; our channel had 1,461 plays for 19,816 minutes. Six events were streamed, including three boys' basketball games (3,514 views), one wrestling match (1,601 views), FSDB Ambassador Program (2,627 views), and the Black History Program (1,409 views). The top viewed event with 2,627 views was the *FSDB Ambassador Program*.

Social Media – YouTube

Three new videos were uploaded; our channel had a total of 215,115 impressions, 29 new subscribers, 22,958 views (18% increase) for a total of 1,420 hours, and 13,125 unique viewers (14% increase). *The Wizard of Oz*, an ongoing favorite, had 7,828 views.

Museum Visits & Campus Tours

Three people visited the museum; one campus tour was provided.

FLORIDA SCHOOL FOR THE DEAF AND THE BLIND
Board of Trustees Meeting

SUBJECT: Surplus Property

PROPOSED BOARD ACTION

Board approval is requested for the disposal of surplus property. All items had an original purchase value in excess of \$1,000.00.

Attachment: Surplus Property List

Presenter/Department: John Wester, Comptroller

Mrs. Julia Mintzer
Administrator of Business Services

March 5, 2020

Re: Surplus Review Board Report

Mrs. Mintzer:

In accordance with FSDB guidelines, the following list of surplus items exceeding \$1000.00 have been reviewed by the surplus review board and have been deemed in fact, outdated, obsolete, and of no further use to this school.

FSDB #	DESCRIPTION	AGE	ACQ. COST
#54353	MACBOOK PRO 15"	10 YRS	\$1,525.31
#52472	8 PASSENGER FORD ECONOLINE 2007	12 YRS	\$17,299.00
#52034	8 PASSENGER FORD ECONOLINE 2007	13 YRS	\$16,390.00
#53125	65 PASSENGER TYPE C YELLOW BUS 2008	11 YRS	\$83,385.00
#56141	UP PLUS 2FDM 3D PRINTER	5 YRS	\$1,334.00
55181	IMAC 27" /SD COMPUTER	9 YRS	\$1,794.00
55364	IMAC 27" /3.20 / 2X2GB / 1TB /S5670	9 YRS	\$1,599.00
56076	APH SMART BRAILLER BY PERKINS	5 YRS	\$1,928.00

Review Board:

Susan Bright
Director of Purchasing

Shelley Ardis
Administrator of Outreach and Technology Services

Corbett Owens
IT Project Manager

Trish McFadden
Executive Director of Transportation

**FLORIDA SCHOOL FOR THE DEAF AND THE BLIND
Board of Trustees Meeting**

SUBJECT: Annual Contract for Attorney Services

PROPOSED BOARD ACTION

Board approval is requested to enter into contracts for the 2020-2021 fiscal year for attorney services. Currently, the school contracts with the following firms:

Constangy, Brooks, Smith and Prophete, LLC – General Counsel and Human Resources Matters
RISE, Inc. – Special Education Matters
Foley and Lardner, LLP – Contracts and Negotiations

NOTES:

Included within the Constangy, Brooks, Smith, and Prophete, LLC contract are the subspecialty services of the Upchurch, Bailey and Upchurch firm, specifically Sidney Ansbacher, on an as needed basis.

The Constangy, Brooks, Smith, and Prophete, LLC contract will reflect rate increases from 2019-2020 (Partner/Senior Counsel at \$210.00 and Associate at \$195.00). These are \$10 and \$15, respectively.

The RISE, Inc. (Resolutions in Special Education, formerly known as the Weatherly Law Firm) contract will reflect a \$15 per hour increase from 2019-2020 in the Paralegal rate (Attorney at \$200.00 and Paralegal at \$75.00).

The Foley and Lardner, LLP contract has no change in rates per hour from 2019-2020 and expenditures are limited to \$35,000 annually, unless otherwise approved by the Board of Trustees (Partner at a range of \$465 to \$675 and Associate at a range of \$260 to \$440 and Law Clerk at \$155).

Presenter/Department: Julia Mintzer, Administrator of Business Services

**FLORIDA SCHOOL FOR THE DEAF AND THE BLIND
Board of Trustees Meeting**

SUBJECT: 2021-2022 PECO Legislative Budget Request and 2019-2024 Campus/Facility Master Plan – Amendment #1

PROPOSED BOARD ACTION

Board approval is requested for the 2021-2022 PECO Legislative Budget Request and the 2019-2024 Campus/Facility Master Plan - Amendment #1. This approval is requested in accordance with Florida Statute 1002.36

Note: These documents are in alignment with each other, as well as the Educational Plant Survey. The Campus/Facility Master Plan is amended annually to reflect any changes.

Attachments: 2021-2022 PECO Legislative Budget Request and 2019-2024 Campus/Facility Master Plan – Amendment #1

Presenter/Department: Joe Bruce, Executive Director of Safety and Facilities Operations



Florida School for the Deaf & the Blind

Proposed Meeting Dates 2020-2021 Board of Trustees Meetings

These dates have been determined by reviewing FSDB's 2020 – 2021 School Calendar.

August 14, 2020 <ul style="list-style-type: none">8:00 a.m. Board Workshop12:30* p.m. Luncheon2:00 p.m. Regular Board Meeting *Start time is subject to change.	September 25, 2020 <ul style="list-style-type: none">8:00 a.m. Enrollment Committee Meeting9:30 a.m. Audit Committee Meeting10:30 a.m. Regular Board Meeting
October 30, 2020 <ul style="list-style-type: none">8:00 a.m. Enrollment Committee Meeting9:30 a.m. Endowment Committee Meeting10:30 a.m. Regular Board Meeting	November 2020 <ul style="list-style-type: none">No Meeting.
December 11, 2020 <ul style="list-style-type: none">8:00 a.m. Enrollment Committee Meeting9:30 a.m. Audit Committee Meeting10:30 a.m. Regular Board Meeting <p>Annual Holiday Celebration will be held on Thursday, December 10, 2020, 6-8 p.m.</p>	January 22, 2021 <ul style="list-style-type: none">8:00 a.m. Enrollment Committee Meeting9:30 a.m. Endowment Committee Meeting10:30 a.m. Regular Board Meeting
February 26, 2021 <ul style="list-style-type: none">8:00 a.m. Enrollment Committee Meeting9:30 a.m. Audit Committee Meeting10:30 a.m. Regular Board Meeting	March 2021 <ul style="list-style-type: none">No Meeting.
April 9, 2021 <ul style="list-style-type: none">8:00 a.m. Enrollment Committee Meeting9:30 a.m. Endowment Committee Meeting10:30 a.m. Regular Board Meeting	May 21, 2021 – Graduation & BOT Meeting <ul style="list-style-type: none">9:00 a.m. Regular Board Meeting11:45 a.m. 12:45 p.m. Board Luncheon1:00 p.m. Senior Awards Ceremony3:00 p.m. Pre-Commencement Reception4:00 p.m. Commencement Ceremony for the Class of 2021

All BOT Meeting start times are subject to change.

Audit and Endowment Committee meeting dates are subject to change.



	Total	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20
ACU Visits (*Total includes all students that were assessed in the ACU clinic as a "Walk-ins", "Scheduled Appts." Physicals, "Vision Screenings", and "Miscellaneous.")	867	378	489	723	496	381	580	613			
TCU Visits (*Total includes all students that were admitted to the TCU.)	66	26	40	74	52	47	65	69			
Eye Clinic- Specialty	3	0	3	14	6	9	11	11			
PDC Clinic- Specialty	25	16	9	11	18	10	9	27			
Off Campus (*ER visits, Ophthalmology, Home)	6	3	3	4	5	7	2	1			
	967	423	544	826	577	454	667	721	0	0	0

	Total	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20
Physician Assistant	167	69	98	137	91	65	135	122			
Medical Director/ Pediatrician	25	16	9	11	18	10	9	27			
Ophthalmologist	3	0	3	14	6	7	2	11			
	195	85	110	162	115	82	146	160	0	0	0

	Total	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20
Hygiene	9	0	9	16	4	6	9	11			
X-ray	2	0	2	4	0	0	7	6			
Emergency	3	0	3	5	1	1	2	8			
Other	0	0	0	0	0	5	1	0			
Operative	5	0	5	6	0	13	7	6			
Surgical	0	0	0	0	0	1	0	0			
Preventative	0	0	0	1	0	3	0	4			
Screening	3	0	3	14	0	6	2	3			
Exam	4	0	4	3	0	4	3	5			
	26	0	26	49	5	39	31	43	0	0	0

	Total	Aug 19	Sept 19	Oct 19	Nov 19	Dec 19	Jan 20	Feb 20	Mar 20	Apr 20	May 20
UF Dentistry	13	0	13	24	0	28	12	18			
Hygienist	13	0	13	25	5	11	19	25			
	26	0	26	98	5	39	31	43	0	0	0

Food Service

FDACS Presents National School Breakfast Week Proclamation to Florida School for the Deaf and Blind

Today, **Florida Department of Agriculture and Consumer Services (FDACS)** Director of Food, Nutrition, and Wellness **Lakeisha Hood** presented a proclamation from **Agriculture Commissioner Nicole “Nikki” Fried** to the **Florida School for the Deaf and Blind**, proclaiming March 2-6 as National School Breakfast Week in Florida.

- The proclamation was presented to **Jessica Littlefield**, Lunch Service Director for the Florida School for the Deaf and Blind, during an “out of this world” school breakfast celebration hosted by FDACS. The event featured a smoothie bike where teachers pedaled to create delicious smoothies, as well as fresh breakfast foods prepared by Fresh From Florida’s Chef Paula Kendrick, served by an out of this world “astronaut.”
- The National School Breakfast Program provides nearly 12.4 million low-income children with a nutritious morning meal each school day. Data shows that students who start their day with breakfast are more likely to reach higher levels of achievement in reading and math, score higher on exams, have better concentration and memory, stay more alert, and maintain a healthy weight. National School Breakfast Week recognizes the importance of healthy school breakfasts, in a state where nearly 3 million Floridians suffer from chronic hunger and food insecurity, including 850,000 children
- “When kids start their school day on an empty stomach, they can’t focus in the classroom. One of my top priorities as Commissioner is increasing school breakfast participation and educating students, parents, and schools on the power of starting every day with a nutritious breakfast,” said **Commissioner Nikki Fried**. “I’m honored to proclaim this week as National School Breakfast Week in Florida, and encourage everyone to take advantage of healthy choices available for school breakfast.”
- “We are always ecstatic for every opportunity to highlight the critical importance of school breakfast to the wellbeing of Florida’s students,” said **Lakeisha Hood**. “School breakfast is often the only morning meal available to many children across the state, and the School Breakfast Program ensures that access to a well-balanced meal is available every morning during school.”
- “Here at the Florida School for the Deaf and Blind, we start every day with a nutritious breakfast, which ensures our students have the fuel they need to tackle the day,” said **Jessica Littlefield**. “We’re grateful to have the Florida Department of Agriculture and Consumer Services come celebrate National School Breakfast Week with our students, and highlight the importance of starting the day with a balanced breakfast and good nutrition.”

Psychology

- All students in grades K-5 in the Deaf Elementary School received Stress Management groups this month. This was in response to one of the recommendations listed in Senate Bill 7030-Marjory Stoneman Douglas High School Public Safety Commission.
- The students discussed those things that make them stressed or worried. Items listed ranged from peer relationships to homelessness to the decline of the Panda population.

We talked about the importance of managing stress and worked on relaxation techniques as a way to give them the tools they need to help themselves.

- They practiced meditation, counting, visualization, and were given a feather to practice deep breathing. We talked about the importance of exercise and sharing your concerns with a trusted adult. The parents were given a follow-up letter that listed the techniques we covered. The children did an excellent job.
- Dr. Silke Douglas attended the Learning Disability Association Conference in Orlando from February 17-20. Some of the topics covered were: Students with LD and anxiety, "Why won't anyone play with me?", providing services for Gifted and LD.
- In their capacities as members of the FSDB LGBTQ workgroup, Dr. Lombardo School Psychologist and Mrs. Mitchell, LCSW attended the Florida Psychological Association's Northeast Chapter meeting on the topic of "Supporting LGBTQ Youth in K-12 educational settings" which was presented by Equality Florida on February 20 in a 2-hour lecture-interactive format. The meeting was very thought-provoking and suggested immediate and longer-term priorities for districts like ours that intend to comply with the law and support the dignity of all students.

Speech & Audiology

- DHS Speech-Language Pathologists, Annie Cruze, and Sally Satin have been working with students to improve their expressive language skills in the areas of listener perspective and ASL to English grammar. DHS SLPs have been utilizing activities focusing on the identification of target vocabulary and using clear and concise language to compare/contrast and describe using critical features/attributes. Visual supports are provided as needed in the form of a Venn Diagram for comparing/contrasting activities and an attributes chart for describing activities. The attributes chart provides cues to describe items using key details such as category, function, parts-to-whole, what it looks like, etc. Students have also been working to improve their ability to create a complex set of directions clearly and concisely. Directions must include salient features and exclude non-essential information.
- Both SLPs have been focusing on defining the differences between ASL and English grammar in simple sentences. Students have been discriminating against the use of negation, articles, and determiners, and location of adjectives in both Standard English and ASL sentences to support a strong grammar foundation in both languages. Students benefit from comparing/contrasting grammar rules and like being able to see examples of each language side by side.
- Sharon Griffiths' DES students have been hard at work on their IEP Communication Goals focusing on speech, auditory, and language development. They start most therapy sessions with an opportunity for students to take a moment to "tell me something interesting." At the beginning of the year, this was a tough task, but now students come in ready to communicate!

Stan Gustetic

Administrator Allied Health Services



Apartment Program

- We continue to have students working on their independence skills. Students shop biweekly and prepare meals each night. Due to students' busy schedules after school, it is often hard for groups to go shopping. We recently had the opportunity to take a young lady who often misses the shopping trips. The feedback from the staff was that the shopping trip was fun and enjoyable. While shopping, the student learned how to select ripe produce by touching and squeezing. The student also learned how to save money by purchasing items that are on sale. The fun portion of shopping was the humor and laughter that the students and staff shared. While shopping, the staff was looking for an item and could not find it. When she found it, she stated to the young ladies that it was in front of her face. The girl replied, "Do we need to get you a cane?" The students and staff were able to have this shopping experience due to the store being unable to provide an assistant shopper.
- We had a Super Bowl party in Bloxham Hall to watch the Kansas City Chiefs and San Francisco 49'ers play for the NFL championship. We had each apartment contribute to the celebration by bringing chips, dessert, drinks, or paper products. The cuisines for students to enjoy was pizza and wings and was enjoyed by all the students. We had our deaf and blind students socializing and helping each other. Many students stayed to watch the entire game. Students demonstrated CR2 behavior throughout the night and during cleanup.
- We took two recreation trips this month. Students and staff traveled to the Epic Theater to see "Jumanji: The Next Level." Students demonstrated patience while waiting in the concessions line. The group on the trip practiced CR2 behavior by helping each other. Our deaf students were happy to see that an employee at the movie theater knew sign language. Unfortunately, everyone could not get service via that concession line. Several students were ready with their orders and did not need staff to voice or sign for them. Students used their phones to type their orders. We learned that students enjoyed the movie by several people talking to the screen at various times, the laughter during funny scenes, and the dead silence during intense scenes. Jacksonville to see a Jacksonville Icemen hockey game. Students got to ride to the game on a charter bus with the Icemen painted on it. Students got to experience an intense match. Reports from staff on the trip were that students displayed CR2 behavior and often got up to dance to the music.

Blind Department

Kramer Hall

- The Kramer Students enjoyed the month of February. We had Valentine's Dinner; the kids dressed up in a nice outfit and enjoyed a special dinner of spaghetti and music with dancing. This activity encouraged politeness, good manners, and eating appropriately. Our students also had a photoshoot in their fancy attire.

- We had a movie night with popcorn, making Valentine's gifts for family members, and students also went fishing and shopping in the community.

Cary White

- All of the pods walked to Dunkin' Donuts and Subway. They used their O&M skills to navigate the sidewalks. The students used some of their curriculum skills for public behaviors in restaurants. All had a good time.
- The dorm had a Super Bowl party with pizza and cupcakes. The kids enjoyed the game and had a dance party at half time. It was entertaining to see how skilled the kids are at dancing.

Koger Hall

- One of our students, on her own, planned an outing for *Taking the Lead* and carried out her plan despite her fears of talking to strangers. The staff member with the student was delighted to see that, when she said, "Yes, you can; do it now," the student went from saying she was unable to talk to the Publix service clerk, to immediately turning and marching over to the service clerk and asked for help. Her plan was to pick out flowers and cookies to deliver to a small local nursing home. She had faced new challenges and overcome her fears! When they arrived at Loving Care Living Facility, the student again became fearful, but her staff assured her that it would be okay. As they entered the home, the nurse was warm and welcoming and introduced them to the residents. The student lovingly gave them each a rose and told them each a cookie. Upon leaving, the student was so happy she felt like crying, tears of joy. She has also said she was looking forward to returning!
- We held our annual get together for the Grammys. This year we decorated and had photo backdrops for some cool photo selfies. The girls had a great time guessing the winners and singing along (loudly) with the songs.
- Superbowl Sunday, we made personal pizzas and parfaits to enjoy as we watched the commercials and the half time show!

MacWilliams Hall

- The students, especially the sophomores, did a wonderful job with setting up and hosting the Valentine's Carnival. The carnival brought students from the entire campus, from elementary dorms to the Apartment Program of both the Deaf and Blind Departments out to Copeland Gym and adjoining outside areas for an evening of carnival games, a White Elephant sale, cake walk, and fantastic carnival food at the concession stand. I was a little disappointed that they were completely sold out of white elephants by the time I got there and only had trinkets, artwork, and the likes for sale instead of... (I did get an AWESOME deal on a Phases of the Moon framed art piece.)
- Our combined high school community service project of collecting pet food & supplies did not go as well as we would have hoped. However, we did still collect and provide the

Humane Society of St. Augustine with some resources they would not have had otherwise. We would still like to see this effort be more successful in the future and will revisit how to plan and promote this, so we have better support next time.

- In addition, to our community service efforts this month, our young men created “Thank You” gifts for the staff of the Night Library to show their appreciation for the time and dedication they show by staying after their long teaching workdays to help students in the afternoon with tutoring and study help on Tuesdays & Wednesdays in the Blind Library.
- As for *Team MacWilliams* this month, we had a new staff member recently join us to fill out our awesome team. We look forward to an awesome March and a Spring “awakening” as we head into the last few months of the remainder of the 2019-2020 school year. Wow... It’s gone by so quickly.

Deaf Department Elementary and Middle School

Vaill Hall

- February was filled with all sorts of activities for the Vaill Hall students. The activity that the students enjoyed the most was Valentine’s Day party. The students had cupcakes, cookies, pizza, candy, and they made and distributed Valentine’s Day cards.
- The Elementary basketball season has started, we have three teams this year: the young boys, older boys, and a girls’ team. Dance classes (ballet and tap) are going strong; they are learning so much. The students enjoy the dance classes.
- Students have been going to D & B Designs to design and keep their shirts. The students love doing this because they get to keep something they made and show it off.
- The high school girls came to Vaill Hall and read books to our younger girls, our girls were excited. They were polite and gave the high school girls their full attention. The girls loved this event.

Gregg Hall

- February has been a busy month for middle school girls. The Gregg Hall girls enjoyed the Super Bowl party. During the Super Bowl party, the girls enjoyed pizza, chicken wings, and garlic bread. We have changed the Gregg Hall daily schedule a little to meet the needs of our students. It was decided that the girls will have their study hour at night instead of right after school; this allows the students to unwind from school and helps them with their social skills.
- During the month of February, the Gregg Hall girls have been busy with sports. The girls participate in flag football, track, and the youth basketball league. They go to practice every day after school, while the others stay in the dorm playing different games. The Gregg Hall girls go to a recreation activity every day with the middle school boys after supper; they enjoy this social time. After recreation, the girls will have their study hour. All the different activities, sports practice, games in the dorm, and recreation, seem to be helping the girls concentrate better with their homework.
- The Gregg Hall girls participated in a few different events on campus this month. The girls enjoyed the Valentine Fest that was hosted by the blind department. They got to dance,

play games, and eat good food. We also went to Jacksonville to watch a semi-pro hockey game. It was an excellent experience for many of the students who have never been to a hockey game. Last week we got to watch the FSDB pageant and the black history performance. The girls, staff, and I had a great discussion about black history.

- Our goal for this month for our girls was to have them working on and improving their social and communication skills; this will help them get prepared for high school. We also went on a trip to Chick-Fil-A. The students were well behaved on this trip and had a great time.
- We like to announce that Gregg Hall now has a new boarding supervisor, Tiffany Oakes, who graduated from FSDB. She attended the University of Central Florida and earned a bachelor's degree in psychology. She has been working with deaf children for 10+ years. She worked with High School boys as a Senior Residential Instructor. Currently, she also serves as an assistant coach for the girl's flag football team. She also just completed training to be a Parent-Infant Advisor. Congratulations Tiffany.

McLane Hall

- We celebrated several birthdays this month in the dorm. The boys enjoyed socializing and having snacks, like brownies and ice cream. The boys made big birthday cards with the help of staff and drew pictures and made personalized notes to the birthday kids. They were respectful and showed excellent CR2 behavior.
- Campus police held a workshop with the students about appropriate behavior, how to manage emotions, and how to react to others. The students were respectful, attentive, and had questions for the presenters. The workshop taught them the importance of being respectful towards yourself and others.
- The students continue to enjoy the PBIS dorm store. The students use their dragon dollars to purchase snacks and hygiene items. Many students go the extra mile by helping stock the store and work as a clerk with staff supervision.
- With the nice cool weather, students have had the opportunity to learn how to use a teapot to heat water for their hot chocolate. The staff has been teaching the students how to use different cooking equipment, and one pod made cookies. They were cooperative and responsible by listening to directions and cleaning up after cooking time.

Deaf Department High School

James Hall

- During our curriculum, the girls focused on many different objectives for this month, understanding and listing psychological needs, identifying possible consequences for using threatening words, identifying common family problems, budgeting for a trip, and the components of checks and deposits. We had great participation in the curriculum lessons.
- For the Month of January, we focused on collecting food for the local food pantries as our community service. The girls posted signs around campus asking for canned goods so we could drop them off at the local food pantry.
- The James Hall girls attended a workshop with Campus Police. The girls paid close

attention as Lt. Wimberly explained to them the consequences of using threatening words. The girls were very involved in the question and answer part of the presentation.

Rhyne Hall

- The Rhyne Hall boys were very excited about the Valentine's Day event this month. They brought nice clothes and enjoyed the Valentine's Day event hosted by the blind department. The boys enjoyed the dance at this event.
- The boys went on a recreation field trip to the Jacksonville Icemen Hockey Game. When they came back, the first thing they said was that it was very cold inside the building. They enjoyed the trip and watching a live hockey game.
- For the curriculum, the staff taught the boys proper household cleaning techniques.
- We also had two tornado drills this month, and the boys did an excellent job following the proper steps during each drill.
- For community service, the students helped with the community sign language class at Moore Hall. The boys sat and chatted with the students who are learning to use American Sign Language. The Rhyne Hall boys also walked around campus picking up trash. This is a good learning experience for the students because it helps establish pride in their school.
- In February, Rhyne Hall had its annual Super Bowl party. The students could stay up late to watch the game. We also had pizza, chicken wings, soda, and chips. The students enjoyed rooting for the team they support. The students behaved well during the super bowl party.

Recreation Department

The Boarding Program Students, Elementary to Apartment Program, participated in the following recreation activities per (**Competency #8: Utilizing Recreational Facilities and Engaging in Leisure**) of the **Life Centered Career Education (LCCE)** curriculum.

Elementary Activities:

8.36.5- Identify general safety rules of physical activities.

Blind Elementary (K-5)-

- **02/10/20:** *Delta Gamma Activity* at the Pool.
- **02/11/20:** *Bowling and Games* at the Canteen.
- **02/12/20:** *Make a Valentine* at the Canteen.
- **02/13/20:** *Valentine Carnival* outside Copeland Gym.
- **02/18/20:** *Bowling and Games* at the Canteen.
- **02/19/20:** *Swimming* at the Pool.
- **02/20/20:** *FSDB Pageant* at Kirk Auditorium.
- **02/24/20:** *Outside Play* at Kramer Playground.
- **02/25/20:** *Movie Night* at Epic Theater St Augustine.
- **02/26/20:** *Swimming* at the Pool.
- **02/27/20:** *Black History Program* at Kirk Auditorium.
- **03/02/20:** *Swimming* at the Pool.
- **03/03/20:** *Bowling and Games* at the Canteen.

- **03/04/20:** *Outside Play* at Cary White Playground.
- **03/05/20:** *Coloring* at Cary White Pod.

Deaf Elementary 1 (K-3)-

- **02/10/20:** *Delta Gamma Activity* at the Pool.
- **02/11/20:** *Bowling and Games* at the Canteen.
- **02/12/20:** *Make a Valentine* at the Canteen.
- **02/13/20:** *Valentine Carnival* outside Copeland Gym.
- **02/18/20:** *Bowling and Games* at the Dragon's Lair.
- **02/19/20:** *Swimming* at the Pool.
- **02/20/20:** *FSDB Pageant* at Kirk Auditorium.
- **02/24/20:** *Outside Play* at Kramer Playground.
- **02/25/20:** *Movie Night* at Epic Theater St Augustine.
- **02/26/20:** *Swimming* at the Pool.
- **02/27/20:** *Black History Program* at Kirk Auditorium.
- **03/02/20:** *Swimming* at the Pool.
- **03/03/20:** *Bowling and Games* at the Canteen.
- **03/04/20:** *Outside Play* at Cary White Playground.
- **03/05/20:** *Coloring* at Vail Hall Dorm.

Deaf Elementary 2 (4-5)-

- **02/10/20:** *Delta Gamma Activity* at the Pool.
- **02/11/20:** *Bowling and Games* at the Dragon's Lair.
- **02/12/20:** *Make a Valentine* at the Treehouse.
- **02/13/20:** *Valentine Carnival* outside Copeland Gym.
- **02/18/20:** *Bowling and Games* at the Dragon's Lair.
- **02/19/20:** *Swimming* at the Pool.
- **02/20/20:** *FSDB Pageant* at Kirk Auditorium.
- **02/24/20:** *Outside Play* at Cary White Playground.
- **02/25/20:** *Movie Night* at Epic Theater St Augustine.
- **02/26/20:** *Swimming* at the Pool.
- **02/27/20:** *Black History Program* at Kirk Auditorium.
- **03/02/20:** *Swimming* at the Pool.
- **03/03/20:** *Switch Games* at Kirk Auditorium.
- **03/04/20:** *Outside Play* at Cary White Playground.
- **03/05/20:** *Spoons Game* at Vail Hall Playground.

All Elementary Groups (K-5)

- Girls Youth League Basketball Practice at Settles Gym 2/10, 2/12, 2/19, 2/24, 2/26, 3/2, and 3/4.
- Girls Youth League Basketball Games at the Solomon Calhoun Community Center 3/3.

- Boys Youth League Basketball Practice at Knowles Hall 2/11, 2/12, 2/18, 2/19, 2/25, 2/26, 3/3 and 3/4.
- Boys Youth League Basketball Game at the Solomon Calhoun Community Center 2/27 and 3/5.

Middle School Activities:

8.37.5- Construct a propose vacation plan, including cost, time, transportation, facilities, and activities.

Blind MS (6-8)-

- **02/10/20:** *Swimming* at the Pool.
- **02/11/20:** *Bowling and Games* at the Canteen.
- **02/12/20:** *Arts & Crafts* in the Cary White.
- **02/13/20:** *Valentine Carnival* outside Copeland Gym.
- **02/18/20:** *Bowling and Games* at the Canteen.
- **02/19/20:** *Games* at the Canteen.
- **02/20/20:** *FSDB Pageant* at Kirk Auditorium.
- **02/24/20:** *March Madness Meeting* at Knowles Hall Gym.
- **02/25/20:** *Bowling and Games* at the Canteen.
- **02/26/20:** *Jacksonville Iceman* at VyStar Veterans Memorial Arena.
- **02/27/20:** *Black History Program* at Kirk Auditorium.
- **03/02/20:** *March Madness* at Settles Gym and Copeland Gym.
- **03/03/20:** *Bowling and Games* at the Canteen.
- **03/04/20:** *Swimming* at the Pool.
- **03/05/20:** *Open Gym* at Copeland Gym.

Deaf MS (6-8)-

- **02/10/20:** *Kickball* at Usina Football Field.
- **02/11/20:** *Bowling and Games* at the Dragon's Lair.
- **02/12/20:** *Switch Games* at Copeland Lobby.
- **02/13/20:** *Valentine Carnival* outside Copeland Gym.
- **02/18/20:** *Bowling and Games* at the Dragon's Lair.
- **02/19/20:** *Basketball* at Settles Gym and *Arts and Crafts* at Knowles Hall Gym.
- **02/20/20:** *FSDB Pageant* at Kirk Auditorium.
- **02/24/20:** *March Madness Meeting* at Knowles Hall Gym.
- **02/25/20:** *Bowling and Games* at the Dragon's Lair.
- **02/26/20:** *Jacksonville Iceman* at VyStar Veterans Memorial Arena.
- **02/27/20:** *Black History Program* at Kirk Auditorium.
- **03/02/20:** *March Madness* at Settles Gym and Copeland Gym.
- **03/03/20:** *Chick-fil-A Night* at Chick-fil-A St. Augustine.
- **03/04/20:** *Swimming* at the Pool.
- **03/05/20:** *Open Gym* at Settles Gym.

Both MS Groups (6-8)-

- Home Flag Football Games at Usina Football Field on 3/3.

High School and Apartment Program Activities:

8.36.4- Identify and demonstrate the proper care of sports equipment.

HS & Apartments (K9-12 & Post-Secondary)

- **02/10/20:**
 - *Bowling* at the Dragon's Lair.
 - *Movie* at Kirk Auditorium.
- **02/11/20:**
 - *Bowling and Games* at the Canteen.
 - *Weight Room* at the Knowles Hall Weight Room.
 - *Open Gym* at Copeland Gym.
- **02/12/20:**
 - *Open Gym* at Settles Gym.
 - *Arts and Crafts* at Knowles Hall Gym.
 - *Weight Room* at Knowles Hall Weight Room.
- **02/13/20:**
 - *Valentine Carnival* outside Copeland Gym.
- **02/18/20:**
 - *Bowling* at the Canteen.
 - *Games* at Copeland Gym.
 - *Weight Room* at Knowles Hall Weight Room.
- **02/19/20:**
 - *Jacksonville Iceman* at VyStar Veterans Memorial Arena.
- **02/20/20:**
 - *FSDB Pageant* at Kirk Auditorium.
- **02/24/20:**
 - *Bowling* at the Dragon's Lair.
 - *March Madness Meeting* at Kirk Auditorium.
- **02/25/20:**
 - *Bowling and Games* at the Canteen.
 - *Weight Room* at the Knowles Hall Weight Room.
 - *Arts and Crafts* at Knowles Hall Gym.
- **02/26/20:**
 - *3 on 3 Basketball* at Settles Gym.
 - *Weight Room* at the Knowles Hall Weight Room.
 - *Games* at Copeland Gym.
- **02/27/20:**
 - *Black History Program* at Kirk Auditorium.
- **03/02/20:**

- *Bowling* at the Dragon's Lair.
- *Movie* at Kirk Auditorium.
- **03/03/20:**
 - *Bowling and Games* at the Canteen.
 - *March Madness* at Settles Gym.
 - *March Madness* at Copeland Gym.
 - *Home Flag Football Game* at Usina Football Field
- **03/04/20:**
 - *Swimming* at the Pool.
 - *Switch Games* at Kirk Auditorium.
 - *Switch Games* at the Canteen.
- **03/05/20:**
 - *March Madness* at Settles Gym.
 - *March Madness* at Copeland Gym.

Boarding Program Staff Training & Development and Student Independent Living Skills

The Boarding Program staff and students participated in the following professional development activities, in-service trainings, and independent living skills activities.

Professional Development Activities

- **Eyvolle M. Pamphile completed no individual activities during this period.**
- **S.U.P.E.R-visor Updates & Training:** None for this period.
- **Staff Workshops:** Spring 2020 Blind Department Professional Development Program:
 - **02/11/20- 03/03/20:** 12 Week Basic Orientation & Mobility with Cristina Sapp- FSDB Orientation & Mobility Specialist, continues for Boarding Program staff.
 - **02/11/20- 03/03/20:** 12 Week Braille I with Mary Bilancio-FSDB Blind Department Parent Advisor and State Trainer, continues for Boarding Program staff.

Monthly Staff In-Service Trainings & Updates:

- **Dorm Staff Updates- 02/09/20**
 - Staff Updates Video forwarded on 02/09/20 via the *2019-2020 Training Resources* Google Classroom- *Determinants of Job Satisfaction*.
- **Monthly In-Service Training – 2/23/20 to 03/09/20**
 - **Internet Safety & Digital Citizenship 2019-2020: January Training for 136 Staff via Adobe Connect.**
 - *Lesson#4: Healthy Cyber Relationships.*
 - This campus-wide initiative supports Strategic Planning Goal#4: *Provide a safe and secure social and digital environment for students, enabling them to become responsible citizens in a technology-rich world.*
 - *FSDB OPP 8.07 Student Use of Personal Electronic Devices*
 - *FSDB OPP 8.08 Student Internet Safety and Acceptable Technology Use Policy*

- *FSDB OPP 8.09 Staff Acceptable Use Policy*

Student Independent Living Skills (ILS) Workshops:

- **02/24/20:** *Law Enforcement Workshop* for McLane Hall, students, with FSDB Police Lt., Dexter Wimberly- *Personal Behavior & Consequences*.
- **Apartment Living Group- No objective provided by facilitators**
 - **02/11/20:** Wartmann Hall Deaf/HH Apartment students, with FSDB Clinical Social Worker, Michelle Dunn.
 - **02/13/20:** Wartmann Hall, Blind/VI Apartment Program students, with FSDB School Guidance Counselor, Karen Kolkedy.
 - **02/18/20:** Collins House Deaf/HH Apartment students, with FSDB Clinical Social Worker, Michelle Dunn.
 - **02/20/20:** Koger Hall Blind/VI Apartment students, with FSDB School Guidance Counselor, Karen Kolkedy.
 - **02/25/20:** Wartmann Hall, Deaf/HH Apartment Program students, with FSDB Clinical Social Worker, Michelle Dunn.
 - **02/27/20:** Wartmann Hall, Blind/VI Apartment Program students, with FSDB School Guidance Counselor, Karen Kolkedy.
 - **03/03/20:** Collins House Deaf/HH Apartment students, with FSDB Clinical Social Worker, Michelle Dunn.
 - **03/05/20:** Koger Hall Blind/VI Apartment students, with FSDB School Guidance Counselor, Karen Kolkedy.

ILS Hour schedule- 3rd Quarter of ILS Hour began on 01/20/20 and will end on 03/11/20 for elementary to high school dorms, and 01/21/20 to 03/08/20 for Apartment Program dorms.

Weekly Sessions: Elementary to High School Dorms:

- **Mondays-** Vaill, McLane, Gregg, Koger, and MacWilliams Halls.
- **Wednesdays-** Kramer Hall and Cary White Dorm.
- **Sundays-** James and Rhyne Halls.

Bi-Weekly Sessions: Apartment Dorms:

- **Tuesdays-** Collins House, Bloxham Hall (1st Floor), Wartmann Hall (2nd Floor), Ted Johnson Center (1st Floor), Ray Charles Center (2nd Floor).

Sundays- Ray Charles Center (1st Floor), Wartmann Hall (1st Floor), and Ted Johnson Center (2nd Floor).

Kathleen Grunder
Administrator of Residential Services



ACCOUNTING/BUDGETS & GRANTS

Submitted by John Wester, Comptroller and Alison Crozier, Director of Budgets and Grants

Accounting

Prompt Payment Compliance – Section 215.422, Florida Statutes, Prompt Payment of Vendor Invoices: For the period through February 28, 2020, 100.00% of 303 invoices were paid in accordance with the statute (compliance minimum is 95%).

ADVANCEMENT

Submitted by Tanya Rhodes, Executive Director of Advancement

February 2020	
Number of Donations = 126	
Number of Donors = 124	
Dollars Received = \$10,904.44	

FY 2019-2020 YTD as of February 28, 2020	Previous YTD Last Year as of February 28, 2019
Number of Donations = 2,115	Number of Donations = 1,966
Number of Donors = 1,311	Number of Donors = 1,237
Dollars Received = \$1,111,033.96	Dollars Received = \$1,479,911.78

Comparison to 2019 Narrative

Currently, we are 25% (\$368,878) behind YTD 18/19, which can be attributed to a one-time major gift of \$250,000 gift as well as several estate gifts. However, our strategy is working as evidenced by a 7.5% increase year over year in the number of donations; and nearly a 6% increase year over year in the number of unique donors.

Campus Visits/Donor Visits/Presentations/Activities

- Provided a tour to a local physician who is extremely interested in FSDB.
- Presented to nearly 150 members of ESA, a service organization.
- Accepted a donation and had a meeting with a local Auto Club.

Donors to FSDB help provide wonderful opportunities for our students! Government in Action is funded by private dollars.

Twenty eighth-graders in the FSDB Deaf Middle School and six staff members left St. Augustine in December 2019 en route to Colonial Williamsburg and Washington, DC, on their annual Government in Action field trip. Students explored colonial settlements, historic landmarks, and national monuments that they studied in their seventh-grade Civics and 8th grade US History classes.

The first day opened with a tour of historic Jamestown settlement in Jamestown, VA. Students explored the Powhatan Indian village and ways of life via artifacts and interactions with live actors. We visited an English settlement in the Jamestown fort and walked aboard the three replica ships that carried settlers to North America in 1607. We visited Colonial Williamsburg nearby where students learned from costumed guides about colonial government, business, crime and punishment, and old English phrases like “street apples” left by horses in the road (don’t tread on them!).

On the second day, we visited the historic Ford’s Theatre, where President Lincoln was infamously shot. Students were fascinated by the theater museum that showed a history of Lincoln’s life and achievements, the infamous pistol that took his life, and the theatre box where the tragedy occurred. Next, we stopped at the first signing Starbucks where everyone enjoyed being able to order hot chocolate independently in ASL and converse with deaf baristas. From there, we journeyed to Gallaudet University for a personalized tour of the campus. We were able to meet briefly with recent FSDB graduates now attending the school, as well as former FSDB teacher, Jessica Stultz! The rest of the day was filled touring Washington DC proper with stops at the Capitol and various memorials, including the Lincoln, Jefferson, Martin Luther King, Korean Veterans, and Vietnam Veterans memorials. We finished the day with a ride on the Metro subway ten stories below ground!

On our final day in DC, students visited Arlington National Cemetery and viewed the changing of the guard ceremony. Students were impressed with the vastness of the cemetery and the rigid rules placed on the soldiers guarding the Tomb of the Unknown Soldiers. They were also enamored with the size of the nearby Marine Corps (Iwo Jima) Memorial at 19 feet tall! We continued touring the city at the Bureau of Engraving & Printing, where we watched \$20 bills being produced; the National Archives where we saw the real Constitution, Bill of Rights, Declaration of Independence, and Magna Carta; and the Smithsonian Museum of Natural History. We ended our trip at the top of the newly renovated Washington Monument. From 55 floors above ground, we had the view of a lifetime: 365 degrees of beautiful Washington, DC, just before sunset.

We are grateful to the parents, staff members, and donors who helped make this trip possible for our students. From snacks to warm clothing, to monetary donations, none of this would have been possible without your generous support. It was a trip forged with friendships, memories, and sights none will soon forget. Thank you!

By Terri Samson, Deaf Middle School

AUDIT

Submitted by Julia Mintzer, Administrator of Business Services

Auditor General

The exit conferences for both the Financial Statement Audit and the Operational Audit will take place on March 24, 2020.

BUSINESS SERVICES – “DID YOU KNOW?”

Submitted by Julia Mintzer, Administrator of Business Services

Business Services is comprised of eight amazing departments working in unison to support campus programs in order to enhance the learning, living, and working environment for students and staff members. Monthly, an overview of each department will be highlighted in the Board Report.

The **FSDB Campus Police Department** was officially created by the Florida Legislature in 1994 permanently replacing the previous FSDB Security Department, which is organized and staffed within the Business Services Department. It has been under the direction for the past 14 years by Jerry Chandlee, the 3rd Police Chief at FSDB and it operates under the statutory authority of FSS 1002.36 (8) and 316.640. The Department maintains a full-service law enforcement operation, 24 hours a day / 7 days a week, providing school-based policing and security services directly to the campus community. These services include but are not limited to law enforcement, physical security, investigative, access control, communications, emergency management, mass communication notifications, fingerprinting, evidence/property management, records management, crime prevention, parking/traffic enforcement, and school safety.

There are 20 positions in the Department; 11 sworn law enforcement officer positions and nine non-sworn support staff positions. With only one law enforcement officer vacancy, there are currently ten sworn law enforcement officers; Chief Jerry Chandlee, Lt. Dexter Wimberly, Lt. David Moore, Investigator Kelly Thomas, Investigator Arline Lagasse, Officer James Wilkes, Officer Timothy Sanchez, Officer Michele Anderson, Officer Shawn O'Brien, and Officer John Simmons who have a combined total of approximately **145** years of sworn law enforcement experience. Lt. Moore serves as the FSDB School Safety Specialist who oversees and coordinates the threat assessment teams and provides a coordinated approach to evaluating and responding to students. He also coordinates campus-wide safe school initiatives as mandated by the Marjory Stoneman Douglas High School Public Safety Act, Department of Education (DOE) rules and standards, Office of Safe Schools (OSS) guidance, and industry best practices.

Each of our sworn law enforcement officers are fully certified police officers in the State of Florida, meeting all the requirements for certification by the Florida Department of Law Enforcement Criminal Justice & Standards Training Commission, under Chapter 943 of the FSS. Officers retain the full authority to enforce Florida Criminal Laws, carry firearms, apprehend suspects and make lawful arrests on campus. They each perform multiple roles and functions serving as patrol officers, investigating officers and as School Resource Officers (SROs). In order to be effective SROs, they complete Basic School Resource Officer training through the Office of the Attorney General-Florida Crime Prevention Training Institute. As SROs, they fulfill three roles using the nationally recognized triad approach serving as a law-related teacher, a law-related counselor, and a law enforcement officer. Some of the SRO programs we teach to our students include bicycle safety, bullying prevention efforts, Drug Abuse Resistance Education (DARE), Rape Aggression Defense (RAD), crime prevention, personal safety awareness, and the use of positive character-based strategies. For the 2019-2020 school year, we have already

delivered **96** classes to our students. However, our officers are also equipped and trained for responding to critical incidents (i.e., active shooter incident) and all hazards emergency response procedures.

Our non-sworn support staff team consists of five Police Dispatchers; Phil Rose, Wil Devis, Anita Raisor, Marisa Castagna, and one vacancy. They are assigned to our Communications Center dispatching radio calls for service to the law enforcement officers, handling emergency/non-emergency phone calls/text messages, monitoring severe weather events, fire alarms, and security surveillance camera activities. They are also responsible for initiating emergency response procedures and initiating emergency notifications for the campus community when certain critical incidents or hazards occur.

Additional non-sworn support staff includes Victoria Cannon, administrative assistance to the Police Chief also serving as the Department's records custodian and who also manages the electronic card access program. Rebeca Austin handles the FSDB phone switchboard operation and assists Victoria with the electronic ID card management program. Managing our access control operations with our visitors, parents, and contractors at the Genoply Street Gate guardhouse in the afternoons is Pam Nehemias. During the day shift, it is Bruce Hardy, who also conducts the fingerprinting for all staff, interns, and volunteers. Our access control operations stay busy year-round with receiving and processing visitors for access onto campus and issuing ID badges on a daily.

Campus Police can be contacted anytime 24/7 via voice call or text for non-emergencies at 904-827-2315 or emergencies at 904-827-2911. This information is also printed on the back of all FSDB staff electronic access photo ID cards.

INVESTMENT PERFORMANCE

Submitted by David Hanvey, CFP, Vice President-Wealth Management: UBS

During February, the endowment decreased -621,849.59 (-3.58%), while decreasing 3.59% Year-to-Date and increasing +6.55% for the trailing 12 months with a closing portfolio value of \$16,031,867.27. Dividends and interest income totaled +\$24,471.10, and accrued interest decreased -\$1,220.81. Additionally, \$125,000.00 was withdrawn during the month. During the same period, the Benchmark decreased -3.66%, 3.70%, and increased +5.45%, respectively. Furthermore, the S&P 500 decreased -8.23%, -8.27%, and increased +8.17%, while the Barclays US AG Gov./CD Int. Bond Index increased +1.53%, 2.94%, and +8.28% respectively.

Last month we discussed that we were expecting swings or volatility to continue and recommended holding tight. We begin March with increasing volatility in both the markets and political primaries. Several prominent candidates are dropping out of the race, and we are witnessing a resurgence of a moderate candidate who many were writing his political epitaph. During the month, the Coronavirus helped cause a global shutdown and panic. Over the course of seven days, the S&P 500 dropped -13% from its peak. The speed of this correction was unprecedented. As you may recall, a correction is defined as a stock market drop of 10% or more. Can this be seen as a simple correction or a harbinger of something worse to come, this remains to be seen.

However, history shows that since 1928-2019, the S&P Index experiences a drop of 10% or more approximately every seven months. While the speed of this correction brings anxiety, the correction is a natural occurrence that occurs periodically. Furthermore, the past provides clues on viruses such as SARS and Zika, that brought angst to the markets and was later viewed as providing buying opportunities. Over a 38-day trading period during the SARS virus in 2003, the S&P 500 index fell by 12.8%. During the Zika virus, which occurred at the end of 2015 and into 2016, the market fell by 12.9%. (First Trust) These are but a few examples where the viruses ran their course and markets recovered to new highs.

We still expect the volatility to continue but look to take advantage of the market swings by rebalancing and adhering to market discipline.

SAFETY AND FACILITIES OPERATIONS

Submitted by Joe Bruce, Executive Director of Safety and Facilities Operations

On Friday, February 28, four members of the adjoining Fullerwood neighborhood attended the BOT meeting and shared, via public comment, several of their concerns regarding the construction of the protective campus perimeter bulkhead. Their concerns can be summarized as follows: loss of habitat for roosting birds, de-vegetation of the coastal marsh, and mistrust based on previous dealings with former school officials. After the BOT meeting, Administrator of Business Services Julia Mintzer, Executive Director of Safety and Facilities Operations Joe Bruce, and Assistant Director of Construction Ron Marhanka met with Mr. Bill Wheldon to discuss the neighbors' concerns face-to-face.

This meeting was extremely productive and served to clarify several misconceptions had by all parties. For example, FSDB communicated several "FYI" points with the Fullerwood neighborhood prior to the bulkhead commencement. We learned, however, that the neighbors across from the bulkhead are not members of the Fullerwood Association and did not receive the information. In addition, Mr. Wheldon was unaware of our commitment to replant several large caliper trees, as well as mangroves and marsh grass at a ratio exceeding 200% of what had to be removed during construction. Once again, the meeting was fruitful as we repeatedly reassured Mr. Wheldon of our intentions and thought process of this project. The key points of importance shared by FSDB staff include, but are not limited to, the following:

- FSDB has both empirical and documentable evidence that the bank was eroding from the top level, thereby causing degradation to the campus roadway. FSDB replaced the roadway in 2018 due to severe breakdown.
- Previous depictions of a potential bulkhead project that were shared with neighbors were unrealistic, unsustainable, and fiscally untenable.
- The majority of the vegetation that was removed was a highly invasive species of Brazilian Pepper. Removal of the peppers will allow for the native mangrove trees to populate the area and provide the proper habitat for coastal stabilization.
- The bulkhead project was permitted by the St. John's River Water Management District, Army Corps of Engineers, and was reviewed by the Department of Environmental Protection. Further, our design was focused on saving as many trees and avoiding as much wetland encroachment as possible.
- FSDB reiterated our duty to protect and beautify the property on behalf of our stakeholders and the state of Florida. However, pledged, once again, to maintain open communication and restore the area in a way that provides an agreeable outcome for all parties.

Safety and Facilities Operations is dedicated to maintaining neighborly relations throughout this project and in all future endeavors.

TRAINING AND QUALITY ASSURANCE

Submitted by Christy Slater, Director of Training and Quality Assurance

Training 2019-2020

Between February 28, 2020, and April 3, 2020, the Training and Quality Assurance Department facilitated three CPR classes, one Full CPI class, one CPI Refresher class, one QPR class, one Youth Mental Health First Aid class, and one Alert class.

Training initiatives within the next few months include, but are not limited to, the following:

- Ongoing Heartsaver First Aid with CPR and AED Training
- Ongoing CPI Nonviolent Crisis Intervention Training
- Ongoing QPR Training (Suicide Awareness and Prevention)
- Ongoing Youth Mental Health First Aid Training
- Ongoing Alert Training
- Spring Adobe Connect Compliance Trainings
- Updated Drug-Free Workplace Training for all Supervisors

Strategic Plan

Strategic Plan Flash Report

FSDB Priority Goal Champions continue to work with their teams on Year 3 Work Plans. Below you will find an update for all Strategic Plan goals.

Priority Goal 1: Academic Achievement/Workforce Prep Champion-Tracie Snow

Measures of Academic Progress (MAP) - % of students making growth

*The first assessment of the year serves as a baseline. Assessments occur in October, December, and April.

MAP -- Reading 3-12 Blind; K-12 Deaf	2019-2020	2019-2020 Goal
FSDB Overall	58%	80%
Deaf Department	58%	78%
DES	75%	90%
DMS	56%	70%
DHS	53%	75%
Blind Department	58%	80%
BEMS	58%	86%
BHS	59%	69%

MAP -- Math 3-12 Blind; K-12 Deaf	2019-2020	2019-2020 Goal
FSDB Overall	67%	98%

Deaf Department	69%	90%
DES	84%	95%
DMS	68%	76%
DHS	62%	93%
Blind Department	64%	85%
BEMS	71%	93%
BHS	51%	71%

MAP -- Language 3-12 Blind; K-12 Deaf	2019-2020	2019-2020 Goal
FSDB Overall	64%	78%
Deaf Department	69%	75%
DES	74%	86%
DMS	60%	72%
DHS	57%	70%
Blind Department	66%	80%
BEMS	72%	81%
BHS	55%	77%

MAP -- Science 3-9 Blind; 3-9 Deaf	2019-2020	2019-2020 Goal
FSDB Overall	54%	73%
Deaf Department	56%	75%
DES	78%	85%
DMS	43%	62%
DHS	N/A	N/A
Blind Department	49%	70%
BEMS	49%	70%
BHS	N/A	N/A

*The first assessment serves as a baseline. Assessments occur in December, March, and May.

Support Services

Achieve 3000* -- 3-12 Blind; 3-12 Deaf	2019-2020	2019-2020 Goal
FSDB Overall	60%	85%
Deaf Department	58%	83%
DES	65%	88%
DMS	63%	95%
DHS	53%	75%
Blind Department	64%	92%
BEMS	60%	90%
BHS	68%	93%

Priority Goal 2: Staff Development Champion-Randi Mitchell

To ensure staff members are receiving professional development opportunities based on need assessment surveys, members from the Priority Goal 2 team and two hired OPS staff members are meeting with Hoonuit. This platform has a database of training videos, pre-created playlists,

Services as indicated by IEP	2019-2020 YTD	2019-2020 Goal
% of Students attending Speech/Audiology as indicated by the IEP	98%	100%
% of Students attending Allied Health Counseling, provided by a Psychologist, as indicated on the IEP	97%	100%
% of Students attending OT/PT as indicated by the IEP	98%	100%

and the option to upload and create content. Hoonuit will house playlists for staff members to do self-study as well as utilize one of the playlists provided.

Onsite Professional Development is offered to teachers, specialists, and administrators. All professional development opportunities are advertised on the Master Calendar, Yammer Channel, Track, FSDB Professional Development Google Site, and via emails. A question will be added to the professional development survey to see how staff members hear about professional development opportunities. Instructional Services will then use this information to advertise professional development opportunities in a variety of formats.

The first and fourth Fridays of every month are being used to provide technology training for all staff members. "Tech Tidbits" are focused on technology integration in the classroom using Office 365, Microsoft Edu Partner Apps, and other educational technology. "First Fridays" in Kirk will provide Office 365 training on procedures and best practices on Outlook, Yammer, Teams, and more!

Priority Goal 3: Enrollment Champion-Dr. Prickett

The admissions-in-process rosters were reviewed, and it was found there are a number of students on hold due to medical records not yet received. Follow-up calls are being made for these students. A request was also made to track Outreach Evaluations, which become applicants. Following the survey of staff members involved in the admission process, it was found the majority of respondents believe the process and communications are improved. There is a need to ensure the same verbiage is used by each President's designee.

Enrollments reached a peak in February, with 553 students enrolled. After reviewing withdrawals, it has been determined that there are no trends which the school can impact at this time. The majority of students who have withdrawn have had personal reasons such as job changes and parents wanting their child home at this time. It was noted a student or two left this year and returned.

Both the Admissions Manual and Summer Camps Manual are in the draft stage and close to being released for final review. The manuals provide guidance for running our programs and services as consistently and efficiently as possible. Information about the admissions process is being reviewed for the website and newly designed FSDB "Viewbook."

Enrollment Data: Reflects data collected as of February 28, 2020

Performance Measure	2019-2020	2019-2020 Goal
Peak Enrollment	553	543
Intake Evaluations	111	N/A
Number Eligible	100	
Number of Withdrawals	35	
Number of Outreach Evaluations	8	

Priority Goal 4: Digital Citizenship Champions-*Shelley Ardis, Angela Saunders, Carol Bogue*

No updates in April as final activities are being rolled out and completed by staff members.

Priority Goal 5: Stakeholder Relationships and Communication
Champions-*Dr. Prickett/Nancy Bloch*

External Stakeholder Relationship Building

Engagement with legislative personnel in Tallahassee is ongoing; justification provided for a proposed increase in staff salaries and legislative changes in audit provisions. Strategic update 2019-20 packets mailed late February to state legislators; informational materials also being distributed in-person to legislative offices.

Maintaining positive relationships with FLDOE personnel, including the Bureau of Exceptional Education and Student Services (BEES), and district Exceptional Student Education (ESE) leadership. At the recent Feb. 19-21, 2020, Florida State Advisory Committee (SAC) for the Education of Exceptional Students meeting, BEES Chief Monica Verra-Tirado (who is SAC co-chair with Tracie Snow) shared positive feedback on a January 2020 visit to FSDB by FLDOE staff members specifically to investigate students' third-grade outcomes, including data collection and analysis processes. She stated that FSDB is fully compliant with state academic standards/adoption processes, which gives FLDOE confidence that FSDB is doing what the state expects.

Planning is underway for FSDB representation at the Florida Council of Administrators of Special Education (CASE) Summer Leadership Institute, Jun. 8-10, 2020.

Digital and print advertising for FSDB Expanded Core Curriculum Summer Academies is now complete; applications are being accepted through April 15, 2020. Inter-team coordination and planning, including the development of operational manuals, is in progress.

FSDB outreach to prospective families/students through enrichment activities include:

- Regional Recreation evening event for enrolled and non-enrolled students and parents in March 2020. Family Expo geared to prospective parents slated for June 2020, including parents of ECC campers.
- Open House program, under review for 2020-21, will feature student ambassadors.
- ASL Weekend in partnership with the American Society for Deaf Children in the spring of 2021.

- Regional family weekends, including travel support for families; the first (TBD) will be held in NE Florida.
- Ambassador program planning in progress, including refinement of the campus tours program.

General Stakeholder Relationship Building

Targeted stakeholder engagement also is in progress , including strategic efforts on enhancing FSDB's digital presence (web, social media), along with efforts aimed to increase earned media coverage. Recent coverage includes:

- Dr. Jeanne Glidden Prickett’s retirement – *St. Augustine Record* (March 3, 2020) and News Break
- LeFors family appearance on Nickelodeon’s “The Crystal Maze” – News4Jax (WJXT-TV) and *The Daily Moth*

Radio public service announcements are ongoing, with continual expansion to additional Florida markets.

Upcoming events/activities for potential earned media coverage this month include National School Breakfast Week celebration with Chef Paula Kendrick on March 6; the Vilano Bridge 5K&10K Run/Walk event on March 21 (part of the proceeds benefit FSDB); and the Salvation Army's Celebrity Chef Tasting & Silent Auction event on March 26.

Internal Stakeholder Relationship Building

Efforts are underway for increased engagement, training, and capacity-building with parents/legal guardians of current students. Strategies include collaboration between individual schools and the Parent Services department, staff engagement with parents that promote student success, and avenues for parent partnerships with schools to support student programming.

Integration and coordination of organizational communications is also a priority; approved a new school-wide policy that outlines a more centralized, streamlined approach. Efforts also underway to enhance digital workplace operations for employees and improved information exchange and workflow.

Production of collateral and informational materials continues in support of the above efforts.

Secondary Goal A: Climate Surveys Champion-Christy Slater

The Employee Engagement Survey has been completed. Data is being analyzed, and reports will be sent to the PAT, BOT, and supervisors by early April. Preparations for the parent and student surveys are underway. Surveys will be sent via buses to parents in early April. Student surveys will be conducted at the schools in April as well. After Spring Break, the academic staff members will be asked to complete the Staff Climate Survey.

Each school has written Action Plans to address strengths, as well as areas of opportunity that were identified through the survey process.

Secondary Goal B: Staff Resources Champions-Julia Mintzer/Carrie Arnold

YTD Turnover Rate = 5.74%

YTD Retirees = 14

Percent of filled FTE positions = 93%

Secondary Goal C: Campus Infrastructure Champion-Julia Mintzer

The Campus Master Plan for 2019-2024 has been completed and approved by the Board of Trustees on 8/23/19. All additional activities on the Year 3 work plan have been completed. Please see below for details:

- Safety and Facilities Operations staff members are utilizing the updated Facility Condition Index to prioritize projects for master planning.
- A subscription to RS Means has been procured, and GLE provided training for members of the Safety and Facilities Operations Department. FSDB will continue to assess the effectiveness of the methodology based on feedback from the Department of Education and the Auditor General as we implement our master planning and legislative budget request processes.
- Estimated useful life data is included in the Facility Condition Index. This information is used to prioritize projects in an effort to maintain and replace equipment and infrastructure.

Secondary Goal D: Endowment Funding Champion-Tanya Rhodes

Reflects data as of February 28, 2020

Performance Measures	2019-2020	2018-2019 Target
Private dollars: Percent of Progress Toward Annual Goals	89%	\$1,250,000
Number of Donors	2021	1350
Number of Donations	2098	2000

**Respectfully Submitted,
Julia Mintzer
Administrator of Business Services**

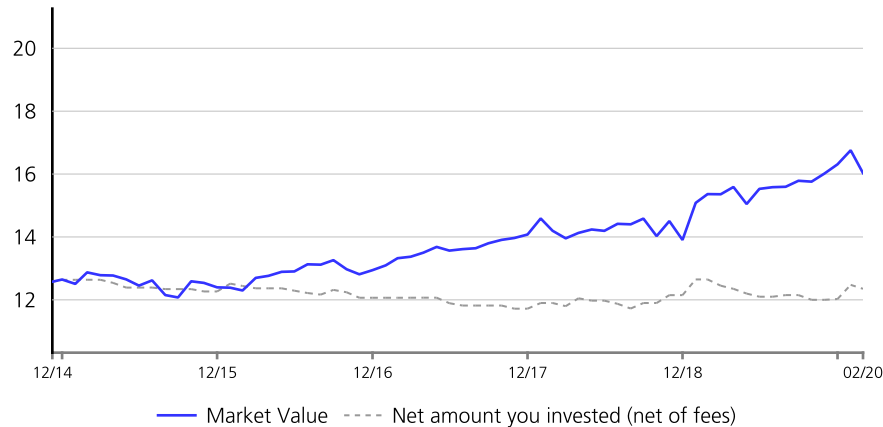


Performance review

as of February 29, 2020

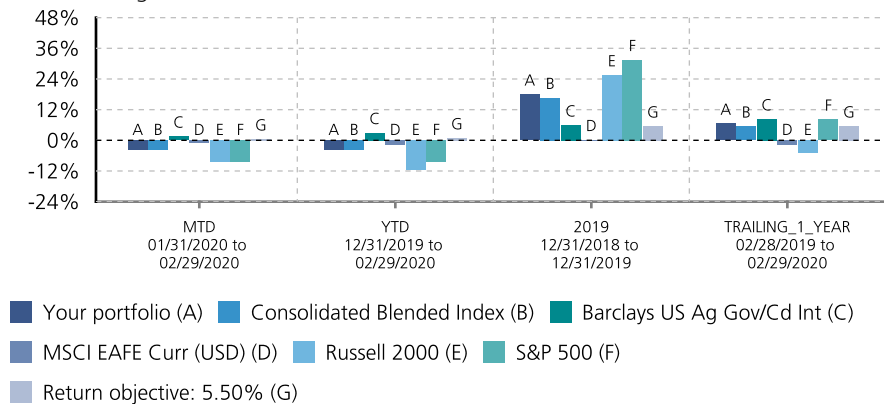
Sources of portfolio value

\$ Millions



Portfolio and selected benchmark returns

Net Time-weighted returns annualized



Consolidated Blended Index: Start - Current: 3% MSCI Emerging Markets-NR; 9% Russell Mid Cap-Eq Wt; 3% Russell SmCap Complete; 12% MSCI EAFE-NR; 12% Russell 1000 Growth; 13% Russell 1000 Value; 48% Barclays US Ag Gov/Cd Int

Past performance does not guarantee future results and current performance may be lower/higher than past data presented.

FSDB Board of Trustees Virtual Meeting, April 20, 2020

Report created on: March 02, 2020

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Consolidated report prepared for Board Of Trustees For

NX XX189 Fixed Income
NX XX181 ESG
NX XX191 Div Ruler
NX XX187 Fixed Income
NX XX186 Div Ruler

NX XX182 SMID Equity
NX XX190 QGARP
NX XX188 QGARP
NX XX183 ESG
NX XX184 Div Ruler

NX XX185 QGARP

Portfolio value and investment results

Performance returns (annualized > 1 year)

	MTD 01/31/2020 to 02/29/2020	YTD 12/31/2019 to 02/29/2020	2019 12/31/2018 to 12/31/2019	1 Year 02/28/2019 to 02/29/2020
Opening value	16,755,466.58	16,309,395.65	13,904,916.17	15,362,944.19
Net deposits/withdrawals	-125,000.00	302,349.29	-208,970.53	-387,059.52
Div./interest income	24,471.10	53,432.45	391,218.86	402,844.81
Change in accr. interest	-1,220.81	-3,126.11	13,428.45	4,246.55
Change in value	-621,849.59	-630,184.01	2,208,802.71	648,891.25
Closing value	16,031,867.27	16,031,867.27	16,309,395.65	16,031,867.27
Net Time-weighted ROR	-3.58	-3.59	17.98	6.55

Net deposits and withdrawals include program and account fees.

Time weighted rates of return (net of fees)

Performance returns (annualized > 1 year)

	MTD 01/31/2020 to 02/29/2020	YTD 12/31/2019 to 02/29/2020	2019 12/31/2018 to 12/31/2019	1 Year 02/28/2019 to 02/29/2020
Your portfolio(%)	-3.58	-3.59	17.98	6.55
Consolidated Blended Index	-3.66	-3.70	16.66	5.45
Barclays US Ag Gov/Cd Int	1.53	2.94	5.89	8.28
MSCI EAFE Curr (USD)	-1.07	-1.93	0.18	-1.92
Russell 2000	-8.42	-11.36	25.52	-4.91
S&P 500	-8.23	-8.27	31.49	8.17
Return objective: 5.50%	0.43	0.88	5.50	5.50

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Additional information about your portfolio

as of February 29, 2020

Inception to date net time-weighted returns(annualized > 1 year)

	Performance	ITD Start date to 02/29/2020
Consolidated	12/08/2014	5.16%

Portfolio does not contain applicable holdings - exhibit intentionally left blank.



Disclosures applicable to accounts at UBS Financial Services Inc.

This section contains important disclosures regarding the information and valuations presented here. All information presented is subject to change at any time and is provided only as of the date indicated. The information in this report is for informational purposes only and should not be relied upon as the basis of an investment or liquidation decision. UBS FS account statements and official tax documents are the only official record of your accounts and are not replaced, amended or superseded by any of the information presented in these reports. You should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise.

UBS FS offers a number of investment advisory programs to clients, acting in our capacity as an investment adviser, including fee-based financial planning, discretionary account management, non-discretionary investment advisory programs, and advice on the selection of investment managers and mutual funds offered through our investment advisory programs. When we act as your investment adviser, we will have a written agreement with you expressly acknowledging our investment advisory relationship with you and describing our obligations to you. At the beginning of our advisory relationship, we will give you our Form ADV brochure(s) for the program(s) you selected that provides detailed information about, among other things, the advisory services we provide, our fees, our personnel, our other business activities and financial industry affiliations and conflicts between our interests and your interests.

In our attempt to provide you with the highest quality information available, we have compiled this report using data obtained from recognized statistical sources and authorities in the financial industry. While we believe this information to be reliable, we cannot make any representations regarding its accuracy or completeness. Please keep this guide as your Advisory Review.

Please keep in mind that most investment objectives are long term. Although it is important to evaluate your portfolio's performance over multiple time periods, we believe the greatest emphasis should be placed on the longer period returns.

Please review the report content carefully and contact your Financial Advisor with any questions.

Client Accounts: This report may include all assets in the accounts listed and may include eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such securities will distort the actual performance of your accounts and does not reflect the performance of your accounts in the fee-based program. As a result, the performance reflected in this report can vary substantially from the individual account

performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance, prorated according to the number of calendar days in the billing period. When shown on a report, the risk profile and return objectives describe your overall goals for these accounts. For each account you maintain, you choose one return objective and a primary risk profile. If you have questions regarding these objectives or wish to change them, please contact your Financial Advisor to update your account records.

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Time-weighted Returns for accounts / SWP sleeves (Monthly periods): The report displays a time weighted rate of return (TWR) that is calculated using the Modified Dietz Method. This calculation uses the beginning and ending portfolio values for the month and weighs each contribution/withdrawal based upon the day the cash flow occurred. Periods greater than one month are calculated by linking the monthly returns. The TWR gives equal weighting to every return regardless of amount of money invested, so it is an effective measure for returns on a fee based account. All periods shown which are greater than 12 months are annualized. This applies to all performance for all assets before 09/30/2010, Advisory assets before 12/31/2010 and SWP sleeves before 04/30/2018.

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Money-weighted returns: Money-weighted return (MWR) is a measure of the rate of return for an asset or portfolio of assets. It is calculated by finding the daily Internal Rate of Return (IRR) for the period and then compounding this return by the number of days in the period being measured. The MWR incorporates the size and timing of cash flows, so it is an effective measure of returns on a portfolio.

Annualized Performance: All performance periods greater than one year are calculated (unless otherwise stated) on an annualized basis, which represents the return on an investment multiplied or divided to give a comparable one year return.

Cumulative Performance: A cumulative return is the aggregate amount that an investment has gained or lost over time, independent of the period of time involved.

Net of Fees and Gross of Fees Performance: Performance is presented on a "net of fees" and "gross of fees" basis, where indicated. Net returns do not reflect Program and wrap fees prior to 10/31/10 for accounts that are billed separately via invoice through a separate account billing arrangement. Gross returns do not reflect the deduction of fees, commissions or other charges. The payment of actual fees and expenses will reduce a client's return. The compound effect of such fees and expenses should be considered when reviewing returns. For example, the net effect of the deduction of fees on annualized performance, including the compounded effect over time, is determined by the relative size of the fee and the account's investment performance. It should also be noted that where gross returns are compared to an index, the index performance also does not reflect any transaction costs, which would lower the performance results. Market index data maybe subject to review and revision.

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cannot invest directly in the indices. Market index data maybe subject to review and revision. Further, there is no guarantee that an investor's account will meet or exceed the stated benchmark. Index performance information has been obtained from third parties deemed to be reliable. We have not independently verified this information, nor do we make any representations or warranties to the accuracy or completeness of this information.

Blended Index - For Advisory accounts, Blended Index is designed to reflect the asset categories in which your account is invested. For Brokerage accounts, you have the option to select any benchmark from the list.

For certain products, the blended index represents the investment style corresponding to your client target allocation. If you change your client target allocation, your blended index will change in step with your change to your client target allocation.

Blended Index 2 - 8 - are optional indices selected by you which may consist of a blend of indexes. For advisory accounts, these indices are for informational purposes only. Depending on the selection, the benchmark selected may not be an appropriate basis for comparison of your portfolio based on its holdings.

Custom Time Periods: If represented on this report, the performance start date and the performance end date have been selected by your Financial Advisor in order to provide performance and account activity information for your account for the specified period of time only. As a result, only a portion of your account's activity and performance information is presented in the performance report, and, therefore, presents a distorted representation of your account's activity and performance.

Net Deposits/Withdrawals: When shown on a report, this information represents the net value of all cash and securities contributions and withdrawals, program fees (including wrap fees) and other fees added to or subtracted from your accounts from the first day to the last day of the period. When fees are shown separately, net deposits / withdrawals does not include program fees (including wrap fees). When investment return is displayed net deposits / withdrawals does not include program fees (including wrap fees). For security contributions and withdrawals, securities are calculated using the end of day UBS FS price on the day securities are delivered in or out of the accounts. Wrap fees will be included in this calculation except when paid via an invoice or through a separate accounts billing arrangement. When shown on Client summary and/or Portfolio review report, program fees (including wrap fees) may not be included in net deposits/withdrawals.

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Disclosures applicable to accounts at UBS Financial Services Inc. (continued)

Program Fee rebate that is not reinvested is treated as a withdrawal.

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Change in Accrued Interest: When shown on a report, this information represents the difference between the accrued interest at the beginning of the period from the accrued interest at the end of the period.

Change in Value: Represents the change in value of the portfolio during the reporting period, excluding additions/withdrawals, dividend and interest income earned and accrued interest. Change in Value may include programs fees (including wrap fees) and other fees.

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Portfolio: For purposes of this report "portfolio" is defined as all of the accounts presented on the cover page or the header of this report and does not necessarily include all of the client's accounts held at UBS FS or elsewhere.

Pricing: All securities are priced using the closing price reported on the last business day preceding the date of this report. Every reasonable attempt has been made to accurately price securities; however, we make no warranty with respect to any security's price. Please refer to the back of the first page of your UBS FS account statement for important information regarding the pricing used for certain types of securities, the sources of pricing data and other qualifications concerning the pricing of securities. To determine the value of securities in your account, we generally rely on third party quotation services. If a price is unavailable or believed to be unreliable, we may determine the price in good faith and may use other sources such as the last recorded transaction. When securities are held at another custodian or if you hold illiquid or restricted securities for which there is no published price, we will generally rely on the value provided by the custodian or issuer of that security.

Ineligible Assets: We require that you hold and purchase only eligible managed assets in your advisory accounts. Please contact your Financial Advisor for a list of the eligible assets in your program. These reports may provide performance information for eligible and ineligible assets in a fee-based program. Since ineligible assets are not considered fee-based program assets, the inclusion of such securities will distort the actual performance of your advisory assets. As a result, the performance reflected in this report can vary substantially from the individual account performance reflected in the performance reports provided to you as part of those programs. For fee-based programs, fees are charged on the market value of eligible assets in the accounts and assessed quarterly in advance, prorated according to the number of calendar days in the billing period. Neither UBS nor your Financial Advisor will act as your investment adviser with respect to Ineligible Assets.

Variable Annuity Asset Allocation: If the option to unbundle a variable annuity is selected and if a variable annuity's holdings data is available, variable annuities will be classified by the asset class, subclass, and style breakdown for their underlying holdings. Where a

variable annuity contains equity holdings from multiple equity sectors, this report will proportionately allocate the underlying holdings of the variable annuity to those sectors measured as a percentage of the total variable annuity's asset value as of the date shown.

This information is supplied by Morningstar, Inc. on a weekly basis to UBS FS based on data supplied by the variable annuity which may not be current. Portfolio holdings of variable annuities change on a regular (often daily) basis. Accordingly, any analysis that includes variable annuities may not accurately reflect the current composition of these variable annuities. If a variable annuity's underlying holding data is not available, it will remain classified as an annuity. All data is as of the date indicated in the report.

The account listing may or may not include all of your accounts with UBS FS. The accounts included in this report are listed under the "Accounts included in this review" shown on the first page or listed at the top of each page. If an account number begins with "@" this denotes assets or liabilities held at other financial institutions. Information about these assets, including valuation, account type and cost basis, is based on the information you provided to us, or provided to us by third party data aggregators or custodians at your direction. We have not verified, and are not responsible for, the accuracy or completeness of this information.

Account name(s) displayed in this report and labels used for groupings of accounts can be customizable "nicknames" chosen by you to assist you with your recordkeeping or may have been included by your financial advisor for reference purposes only. The names used have no legal effect, are not intended to reflect any strategy, product, recommendation, investment objective or risk profile associated with your accounts or any group of accounts, and are not a promise or guarantee that wealth, or any financial results, can or will be achieved. All investments involve the risk of loss, including the risk of loss of the entire investment.

For more information about account or group names, or to make changes, contact your Financial Advisor.

Account changes: At UBS, we are committed to helping you work toward your financial goals. So that we may continue providing you with financial advice that is consistent with your investment objectives, please consider the following two questions:

- 1) Have there been any changes to your financial situation or investment objectives?
 - 2) Would you like to implement or modify any restrictions regarding the management of your account?
- If the answer to either question is "yes," it is important that you contact your Financial Advisor as soon as possible to discuss these changes. For MAC advisory accounts, please contact your investment manager

directly if you would like to impose or change any investment restrictions on your account.

ADV disclosure: A complimentary copy of our current Form ADV Disclosure Brochure that describes the advisory program and related fees is available through your Financial Advisor. Please contact your Financial Advisor if you have any questions.

Important information for former Piper Jaffray and McDonald Investments clients: As an accommodation to former Piper Jaffray and McDonald Investments clients, these reports include performance history for their Piper Jaffray accounts prior to August 12, 2006 and McDonald Investments accounts prior to February 9, 2007, the date the respective accounts were converted to UBS FS. UBS FS has not independently verified this information nor do we make any representations or warranties as to the accuracy or completeness of that information and will not be liable to you if any such information is unavailable, delayed or inaccurate.

For insurance, annuities, and 529 Plans, UBS FS relies on information obtained from third party services it believes to be reliable. UBS FS does not independently verify or guarantee the accuracy or validity of any information provided by third parties. Information for insurance, annuities, and 529 Plans that has been provided by a third party service may not reflect the quantity and market value as of the previous business day. When available, an "as of" date is included in the description.

Investors outside the U.S. are subject to securities and tax regulations within their applicable jurisdiction that are not addressed in this report. Nothing in this report shall be construed to be a solicitation to buy or offer to sell any security, product or service to any non-U.S. investor, nor shall any such security, product or service be solicited, offered or sold in any jurisdiction where such activity would be contrary to the securities laws or other local laws and regulations or would subject UBS to any registration requirement within such jurisdiction.

Performance History prior to the account's inception at UBS Financial Services, Inc. may have been included in this report and is based on data provided by third party sources. UBS Financial Services Inc. has not independently verified this information nor does UBS Financial Services Inc. guarantee the accuracy or validity of the information.

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Performance details by month

for February 28, 2019 to February 29, 2020

NX XX189 Fixed Income
NX XX181 ESG
NX XX191 Div Ruler
NX XX187 Fixed Income
NX XX186 Div Ruler

Consolidated report prepared for Board Of Trustees For
NX XX182 SMID Equity
NX XX190 QGARP
NX XX188 QGARP
NX XX183 ESG
NX XX184 Div Ruler

Consolidated

	Opening portfolio value (\$)	Net deposits and withdrawals (\$)	Dividend and interest income (\$)	Change in accrued interest (\$)	Change in value (\$)	Closing portfolio value (\$)	Net time-weighted returns Period Returns	Annualized (>1 yr) since start date
2020	16,309,395.65	302,349.29	53,432.45	-3,126.11	-630,184.01	16,031,867.27	-3.59%	6.55%
Feb 2020	16,755,466.58	-125,000.00	24,471.10	-1,220.81	-621,849.59	16,031,867.27	-3.58%	6.55%
Jan 2020	16,309,395.65	427,349.29	28,961.35	-1,905.30	-8,334.41	16,755,466.58	-0.02%	10.52%
2019	15,362,944.19	-689,408.81	349,412.36	7,372.65	1,279,075.26	16,309,395.65	10.54%	10.54%
Dec 2019	16,014,766.90	25,435.00	54,641.59	10,551.96	204,000.20	16,309,395.65	1.68%	10.54%
Nov 2019	15,758,732.68	0.00	35,047.81	-10,123.55	231,109.96	16,014,766.90	1.62%	8.72%
Oct 2019	15,786,356.30	-172,276.49	15,934.91	10,861.35	117,856.61	15,758,732.68	0.78%	6.98%
Sep 2019	15,595,631.10	0.00	39,556.05	-2,705.96	153,875.10	15,786,356.30	1.22%	6.16%
Aug 2019	15,582,681.85	51,254.71	25,286.86	-1,354.66	-62,237.67	15,595,631.10	-0.24%	4.87%
Jul 2019	15,528,638.69	-21,819.12	30,953.28	-727.18	45,636.18	15,582,681.85	0.35%	5.13%
Jun 2019	15,047,162.42	-100,000.00	49,467.89	4,336.72	527,671.66	15,528,638.69	3.88%	4.76%
May 2019	15,589,090.90	-150,000.00	40,156.58	-14,520.27	-417,564.78	15,047,162.42	-2.54%	0.85%
Apr 2019	15,357,968.56	-122,169.23	19,954.48	7,558.28	325,778.81	15,589,090.90	2.16%	3.47%
Mar 2019	15,362,944.19	-199,833.68	38,412.91	3,495.95	152,949.19	15,357,968.56	1.28%	1.28%
Total	\$15,362,944.19	\$-387,059.52	\$402,844.81	\$4,246.55	\$648,891.25	\$16,031,867.27		6.55%

Returns prior to 12 months are not annualized.

Past performance does not guarantee future results and current performance may be lower/higher than past data presented.

FSDB Board of Trustees Virtual Meeting, April 20, 2020

Report created on: March 02, 2020

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Disclosures applicable to accounts at UBS Financial Services Inc.

This section contains important disclosures regarding the information and valuations presented here. All information presented is subject to change at any time and is provided only as of the date indicated. The information in this report is for informational purposes only and should not be relied upon as the basis of an investment or liquidation decision. UBS FS account statements and official tax documents are the only official record of your accounts and are not replaced, amended or superseded by any of the information presented in these reports. You should not rely on this information in making purchase or sell decisions, for tax purposes or otherwise.

UBS FS offers a number of investment advisory programs to clients, acting in our capacity as an investment adviser, including fee-based financial planning, discretionary account management, non-discretionary investment advisory programs, and advice on the selection of investment managers and mutual funds offered through our investment advisory programs. When we act as your investment adviser, we will have a written agreement with you expressly acknowledging our investment advisory relationship with you and describing our obligations to you. At the beginning of our advisory relationship, we will give you our Form ADV brochure(s) for the program(s) you selected that provides detailed information about, among other things, the advisory services we provide, our fees, our personnel, our other business activities and financial industry affiliations and conflicts between our interests and your interests.

In our attempt to provide you with the highest quality information available, we have compiled this report using data obtained from recognized statistical sources and authorities in the financial industry. While we believe this information to be reliable, we cannot make any representations regarding its accuracy or completeness. Please keep this guide as your Advisory Review.

Please keep in mind that most investment objectives are long term. Although it is important to evaluate your portfolio's performance over multiple time periods, we believe the greatest emphasis should be placed on the longer period returns.

Please review the report content carefully and contact your Financial Advisor with any questions.

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Closed Account Performance: Accounts that have been closed may be included in the consolidated performance report. When closed accounts are included in the consolidated report, the performance report will only include information for the time period the account was active during the consolidated performance reporting time period.

Portfolio: For purposes of this report "portfolio" is defined as all of the accounts presented on the cover page or the header of this report and does not necessarily include all of the client's accounts held at UBS FS or elsewhere.

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- 1) Have there been any changes to your financial situation or investment objectives?
 - 2) Would you like to implement or modify any restrictions regarding the management of your account?
- If the answer to either question is "yes," it is important that you contact your Financial Advisor as soon as possible to discuss these changes. For MAC advisory accounts, please contact your investment manager directly if you would like to impose or change any investment restrictions on your account.

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2020 Florida Braille Challenge Takes Students Back in Time

On March 5th, Blind Department students and staff made their annual pilgrimage to the Jacksonville Public Library for the 2020 North Florida Braille Challenge, a student-family program of Florida Instructional Materials Center for the Visually Impaired. Exhibits lined the hallways reflecting the theme of "Jurassic Braille." Cleverly themed activities engaged students and woke them up in preparation for the challenge ahead. **Embossasaurus Waste:** Students dug their hands into oatmeal goop, reaching for "dino dots" ping pong balls. (Hand sanitizers were on the table for afterward.) At the **Fossil Site**, students looked at dinosaur fossils, such as dinosaur teeth, and made their fossil imprint of shell onto the clay. **Apatosaurus Foot** featured the massive footprint of the apatosaurus dinosaur for students to compare to their size. They also received souvenir dinosaur eggs. **Jurassic Photo Booth** allowed students to take photos against a prehistoric boulder wall next to a Tyrannosaurus Rex. At **Triceradots**, students created their braille symbols with three dots. At the **Extinct Contractions** faux digging site, students dug into the sand with plastic shovels for "extinct contractions" (retired EBAE contractions). **Head to Tail** featured wooden dowels for students to hold and back up to unwind twine that was sized at measurements of 6 different dinosaurs of the Jurassic Period. **Play by Ear** contained sensory sound eggs for students to match the sounds of different eggs to each other. At the **Braille Book Excavation** site, books in Braille were free to anyone who wanted them.

Students ate a healthy, nutritious breakfast before competition provided by the many sponsors of the event. After students had circulated through the Jurassic exhibits, examined and shook paws with the free-range dinosaurs roaming the halls, they convened in the auditorium for the Opening Ceremony/Pep Rally. This ceremony featured an original story about various mythical dinosaurs delivered by Sue Glaser, FIMC-VI's Statewide Educational Specialist, to tie in the theme of this year's Florida Braille Challenge. At the end of the story, she asked students a baited question: *Is Braille becoming obsolete?* **NOOOO!!!** the eager young competitors roared. Ms. Glaser explained that the National Braille Challenge would be held in Los Angeles in June. Ten students in each level from the United States and Canada will secure these coveted spots. She asked the students in the audience who have already been to the National Braille Challenge to stand up. Several students from FSDB rose to loud cheers and applause. Finally, students in each level stood as they were named, and were ushered to their testing rooms by their guides.

While the Session 1 & Session 2 testing ensued, special guest Dave Wilkinson presented a workshop for parents entitled "Teach Your Students to Dino-SOAR." Born blind in Arkansas, Wilkinson struggled in his community and school. Never one to take the easy road, he used a slate for notetaking rather than a Perkins Braille as he didn't like the noise! He had a tough time with Braille and got a lot of the letters backward. Math was "a nightmare." He read well below grade level during his first few years in school. In the first and second grades, his mother made him read for an hour a day while his friends were outside playing. He's still a "slight reader" but cites "decent comprehension," which helps him compensate. Eventually, Wilkinson excelled in school to the

extent that he could attend Ivy League colleges, and he attended New York University. Wilkinson delivered an *Ode to Braille*, poetically listing how he has used it in his life. He encouraged parents to let their children follow their dreams. He explained that he didn't really like blind people when young and didn't want to be affiliated with them. He advised parents if their kids are in this unpleasant phase, not to worry, they will eventually grow out of it. (He married a blind woman after swearing that he would not even date one!) Growing up, Wilkinson had depression and anxiety attacks. He thinks there's a higher amount of anxiety in blind people. It's exhausting to live in a world that wasn't made for them, whether it's extra homework, "keeping complex social situations straight," getting from one class to the next. It takes a toll. But Wilkinson emphasized, don't let kids use that as an excuse because life has so much to offer! He says parents need to be cognizant of the fact that depression and anxiety are more common among blind and visually impaired students. He advised parents to get their struggling children professional help as needed, take advantage of counseling resources and therapy. He did after initial resistance, and he's glad that he did.

Next came Lunch and the Pre-Braille Closing Ceremony for the youngest Braille users in the Public Library's makeshift cafeteria. FSDB's Maely Porter received her award and the prizes that came with it! During Session 3 and Session 4 testing, parents attended a workshop hearing from the many vendors and resources who attended, including FSDB's Liz Wilcox. Liz took the stage to talk about FSDB's new summer camp. Finally, it was time to file back into the cafeteria for the event highlight: Drum Circle by Rhythm Changes! The long and activity-packed day ended with the Awards Ceremony. The results below, and congratulations to the competitors and winners!

Apprentice:

2nd- JJ Flores

1st: Whyatt Altemose

Rookie:

3rd- Jillian N. (Nava)

2nd- Nathaniel Figueroa

1st- Brooke Witherington

Freshman:

4th-Arabella Hooten

3rd- Jasen McDaniel

2nd-Khloe Miller

1st-Hartley Ray

Sophomore:

4th-Janna Clark

3rd-Damian Palacios

2nd- Danika Stanchi

1st- Khayree Lofton

Junior Varsity:

6th- Marquez Derrick

5th- Sophia Ouellette

4th-Breanna Raisor

3rd- Niklas Ham

2nd- Addison Burgess

1st- Savannah Lindberg

Varsity:

4th- Z'Leah Liburd

3rd- Rich Beardsley

2nd- Johnathon Wilcox

1st- Meliza Lorenzo

Chriti Boortz – Grant Coordinator

Third Graders Enjoy Home Design Activity

Third graders in Mrs. Garay's class were learning about perimeter and area using centimeters and inches as square units of measure. As a culminating activity and room transformation exercise, students were presented with a blank grid and were told they were official architects creating a custom home. Students were provided with rooms that had to be included in their master plan and a list of measurements. Students were given free liberty on where to place their designated rooms as long as they all fit in, and no rooms were left out. We enjoyed custom builds with master bedrooms, closets, Jack, and Jill bathrooms, kitchens, playrooms, and even an indoor basketball court.

Michelle Garay – Third Grade Teacher

Physical Education

Deaf High School

Deaf high school students in weight training will soon begin a 4-day split workout routine of their choice based on goals. Four days on three days off. They will train on four consecutive days and then take three days off and repeat. On their rest days, they will do some cardiovascular exercises like walking, swimming, playing sports, and even high rep lightweight sessions, etc.

Blind Elementary School

Blind Elementary School: Kindergarten & 1st-grade students learned the fundamental basketball skills such as dribbling, the chest pass (with a bounce), & shooting. Accommodations were given to each student based on their ability. 3rd, 4th, & 5th-grade students participated in large group games such as Pac Man, Cobra Ball, and Sound Ball.

Cobra Ball: An octagon-shaped court with tactile lines that students track, block, & strike a bell ball. The objective is to defend a goal line. This game helps develop skills needed in Goalball & Blind Soccer. Keith Young created this game.

Pac Man: Students move along a Goalball court while a "Pac Man" or "Miss Pac Man" wears a beeper box in an attempt to capture the ghosts. The game is based on the old arcade game. Students learn how to trail the Goalball court lines, evade the Pac Man or Miss Pac Man, & learn to map the Goalball court mentally. Keith Young developed the game.

Sound Ball: This is a tennis game for the Blind & visually impaired. The court is smaller, the tennis ball is a foam ball with a plastic ping pong ball with pellets inside to make sound, & shorter racquets. This game is popular in Japan & England.

Blind Middle School

Blind Middle School: Students participated in a rotation of strength & conditioning in the weight room, Cobra Ball, & Sound Ball.

Donna Johnson – Physical Education Department Assistant Principal

Medieval Faire

Blind Middle School teachers and staff members hosted and coordinated a Medieval Faire for our middle school students on Thursday, March 12th. The students experienced a puppet theatre, medieval music, and specials foods. They made magic potions and crafts and heard about their futures from medieval fortune tellers. The students even tried their aim at shooting arrows and using artillery devices such as the catapult. All had a wonderful time. Teachers from all subject areas came together to develop a cross-curricular, collaborative learning experience. Even our counselors joined in the fun and served as local fortune tellers. It was the perfect way to learn and celebrate together before spring break.

Respectfully Submitted by:

Carol Bogue

Blind Department Principal



Deaf Department updates:

The month of March has been a busy time for the Deaf Department as we wrap up the third quarter and prepare for spring break and the fourth quarter. Our schools have been dedicated to student social emotional growth and academic achievement as noted in the updates.

Elementary:

Four years ago, Deaf Elementary School researched and learned about the many benefits of the Big Blue Blocks from Imagination Playground. Benefits of the blocks included opportunities for enhanced communication, critical thinking skills, problem solving, and collaboration. These are all important life skills that we want our students to acquire and develop. This month, the Blocks that we have been waiting for have arrived. The purchase of the blocks took coordination from just about every department on campus, including the Title I Assistant who helped with paperwork, the accounting and banking departments who processed paperwork and made sure all of our I's were dotted and our T's were crossed, the facilities department who cleaned out closets to ensure we had a safe, clean place for block storage, the many members of the campus community who helped us brainstorm what roadblocks we might encounter and how we might navigate them, the receiving department who signed for and then delivered our order, and the maintenance men who assembled storage containers! There is certainly some investment of time from so many members of the campus community, and we are grateful for our village.

Once the blocks arrived, we were thrilled to see that the students immediately jumped into action with them, collaborating to build castles, boats, ski sets, and so much more! Third graders had a great time building ramps and experimenting with how velocity works. Another student learned about balance while building a tower. Another still joined in to collaborate with new play partners, planning and erecting a pyramid. Lessons from our texts came to life with the Big Blue Blocks!

Some of our favorite moments this month is each grade were as followed:

Kindergarten celebrated Leap Year with leaping frog activities and Read Across America week with Dr. Seuss themed books and activities to correspond with his birthday on March 2nd. The Kindergarteners welcomed a new student. Her peers were thrilled to meet her and made her feel welcome on her first day. The first graders First grade has been learning about living and nonliving things. Their lessons included a scavenger hunt around the school to put their learning into practice by identifying living and non-living things. A favorite first grade moment was when a new student exclaimed during a class activity, "This is the best Friday I have ever had!" It was a heart-filled moment knowing that we had made a difference in just a week. Second grade went on a virtual field trip to Washington, DC where they saw lots of monuments including the Lincoln, MLK, Washington, Jefferson, and WWII Memorial. They have been learning about gravity and magnetic forces. However, second graders are most excited about learning about leprechauns. They see evidence of these sneaky creatures all around, so they used their STEAM knowledge to create a trap. Let's see

what they catch! Third graders are preparing for the FSA. Part of this preparation includes learning about their testing accommodations. During a discussion about this, students asked for a copy of their assessment accommodations to take home and review. We begin teaching them self-advocacy early. A favorite third grade moment was when a student spotted telling a peer to "try your best," giving the staff witnessing a warm fuzzy feeling. Fourth grade had a field trip to downtown St. Augustine to celebrate and learn about Black History Month. So much of Civil Rights history is right in our own backyard. They were spotted doing an amazing job on their Greek Mythology presentations. They learned so much about Greek Gods and Goddesses, and they taught the staff so much. Finally, some fifth graders celebrated reading milestones with a trip to Pizza Hut, which is always a favorite. They also spent the month learning about the Florida Everglades while reading their book, *Everglades Forever*. What do you know about the Florida Everglades? Do you know what we can do to stop the pollution of places like this? If not, ask one of our fifth graders. They will be happy to share our efforts to go green!

Middle School:

Middle school is currently at its highest enrollment in several years. We currently have a total of 92 students. This is composed of 62 boarding students, 30 day students, 48 girls, 44 boys. Our sixth-grade group is our largest with 37 students. Our eighth grade has 28 students and our 7th grade has 27 students. We are growing and excited about helping our students excel.

After a long wait, we have hired a new science teacher for 7th and 8th grade, Ms. Brianna Stroud-Williams. She comes to us with a passion for science. The classes had been covered by Ms. Cynthia Scott, who functioned as a long-term sub while we searched for the perfect candidate who could inspire our students. She comes at a great time as our students are working on a compilation STEAM project that corresponds to the curriculum. Our 6th graders tested attaching solar panels to power individual cars. Our 7th graders are following design requirements and mandates to construct a marble coaster. The 8th grade group is testing rocket length and nose cone mass on their straw rockets. These activities allow for integrated learning and hands on application of content.

This year, we added Robotics as a new class to our vocational wheel. Some of these students participated in a robotics tournament with the National Technology Institute for the Deaf (NTID). They worked hard to problem solve in a face paced environment. They worked as a team to compete with others in challenges. When arriving for the competition, our students learned that one school only had one person in attendance. They did not have the required number to compete. Feeling empathy for that school, one of our students decided to join that school and compete for them in order for their student to participate. His team earned the "Sportsmanship Award". It was a win-win for both schools. Our team had several setbacks during the tournament, including a broken robot. They were able to quickly make repairs to their bot and got back in the competition, earning second place. We are so proud of our students and their teamwork.

Our sixth grade math teacher, Donna O'Neill, works hard with our students in math. She is also our MathCounts coach for middle school. This year, in addition to teaching, she coached a team of four

to compete in the MathCounts competition hosted at UNF. Donna, who has volunteered her time in this competition for years, was named the state's MathCounts Coach of the Year.

Our academic coaches and teachers have been preparing for Measures of Academic Progress (MAP) testing to assess student data and growth as we wrap up the third quarter and prepare for the last quarter of the year.

HIGH SCHOOL:

Our academic teams continue to provide rigorous instruction to our students. With the end of the third quarter approaching, the academic teams continue to work together to analyze student data to find areas to strengthen teaching. To support the teams, the teachers are applying the information they have learned in their monthly Visible Learning PLC, using the myriad of strategies to teach concepts visually and make them accessible to our Deaf learners.

Teachers are continuing to meet to assess student progress and growth through their monthly data chats. One of the tools that they utilize to measure growth includes IXL, a program that helps students to work individually on the standards. The program is a continuous diagnostic assessment that pinpoints what students know and shows students next steps to strengthen areas of need. Students are able to track their own progress which allows them to take ownership of their learning. This tool is being used in both English and Math Courses. The teachers are diligently following the Florida Sunshine State Standards in the content areas. Additionally, we have a climate team consisting of stakeholders that have been meeting to determine data, progress, and feedback on areas of our climate action plans to see where we can support both students and staff members in the school.

FSDB is proud to be a school to career pathway for our students as we prepare them for success. Part of that is giving students experiences that prepare them for showcasing their knowledge. We have a Culinary team that is refining their skills through the guidance of their sponsors and teachers. We have our Academic Bowl team who has won 2nd place in the regional competition and are eligible for the Nationals. We are supporting students social and emotional growth by continuing to collaborate with the police department for instructional presentations about teen dating and violence, juuling and vaping, as well as human trafficking. Several students also received bicycling education taught by one of our officers.

The school's PBiS team has been working behind the scenes to find ways to make sure our students are recognized and supported. We select students of the month and place their photographs in the halls. The students were provided certificates of recognition for exemplary behavior at the annual honor roll award ceremony, where students were also recognized for academic excellence. Our valedictorian and salutatorian were announced at our honor ceremony. The daily study hall, also known as Dragon Time, is continuing to provide an avenue for the mental health team to work with small groups on topics for PBiS, Mental Health, and Social Emotional Learning. Teachers are also using Dragon Time to work with students on their personal and educational goals. Every other Friday, there is a time set aside for class meetings.

During this time, the Post Graduate students are reviewing financial literacy topics. They are working on filing tax forms. This is one more way we prepare our students to be successful after they exit our program.

The DHS academic counselors and Assistant Principal have started working on planning for the 2020-21 school year. Interest survey has been sent out to students, which assists in class selection for individual students. Teacher input regarding the courses was also shared by team leaders.

The academic teams provided the following updates on their programs:

Math: Students are completing their spring MAP assessment and enriching their knowledge of quadratic and exponential functions based on their Makerspace activities of building catapults and marble runs. Quadratic equations are further expanded on in Math for College Readiness. Financial Literacy class is focusing on developing life skills in filing taxes and understanding the various tax forms. Geometry class is currently focused on different properties related to right triangles. Algebra and Liberal Arts math classes are focusing on graphing exponential functions. Financial Algebra class is focused on a banking module regarding interest compounding.

Electives: Hands-on experience for our students via project-based learning is embedded in our digital media classes focusing on planning, developing, and creating school yearbooks on an annual basis. This includes the incorporation of InDesign, Illustrator, Photoshop, Bridge, and Lightroom which are part of Adobe Creative Cloud. The photography students are given the opportunities to photograph school events both during the academic and boarding times. Digital Information Technology class continues to teach students how to use MS Office applications and how to type. A theme for this month is the Iditarod race and students apply what they have learned via MS Office applications into the final project on Iditarod. ASL classes are delving into classifiers, one part of ASL grammar and completing video projects exemplifying the 9 different types of classifiers.

ELA: Students in DHS ELA classes are working on a variety of life skills that are driven by data in multiple intervention programs. They are learning how to assess their needs and find support and intervention to help them learn. In the past few weeks, grammar was the theme. In one class, students learned about English grammar rules and kept notes about these rules in an interactive binder. This supports a life skill of taking notes as well, which will help them retain the new information, and better prepare for college. This led to better studying habits among students, and increased assessment scores (tests and quizzes).

Science: Biology students delved into genetics this month. Environmental science class students learned about renewable and non-renewable resources. In forensic science class, the theme of study is death, including identifying causes, manner, and mechanism.

Social Studies: US History courses delved into presidents and their influence on world affairs after September 11, 2001. World history courses are focusing on the Holocaust and WWII as

well as embedding literacy in the course by introducing students to Eli Wiesel's writings. Economics classes are learning about supply and demand theory using case studies, such as Nike and Dominoes, to learn the concepts.

OFF-CAMPUS PROGRAM

As third quarter ends and fourth quarter approaches, we are working to prepare to enroll students in next year's classes off campus. This month, we offered the PERT test to students who were interested in dual enrollment for next year. Students who show college readiness may earn credits toward an associate's degree in off campus placements.

Our current students, who are attending St. Augustine High School and St. Johns River State College, have completed their third quarter assignments and are preparing for their last quarter/semester course work.

First Coast Technical College students are encouraged to complete the requirements necessary to earn their OCP's (Occupational Completion Points).

Students attending SJRSC are studying Literature of Women, Intro to Humanities, Calculus 1, American Literature 1, and Anatomy and Physiology. The one student enrolled in Aerospace Tech 1 at SAHS is learning the structures of rockets.

Agriculture Science students are busy modifying SAHS sports fields by planting beautiful Sylvester Palm trees, Arborvitae Green Giant Trees, Podocarpus, and Confederate Jasmine.

Automotive students are learning how to properly service a vehicle's steering and suspension system. They are also learning the two types of electrical circuits (series and parallel circuits). Child Care students are learning the Domains of Development and Learning among young children including Social Foundations, Physical Well-Being and Motor Development, Language and Literacy, Mathematics, Social Studies, and The Arts. These domains are used as the basis for the Kindergarten Readiness Assessment, and they can provide childcare teachers with a roadmap for the work they do with children each and every day.

Cosmetology students are practicing manicure and pedicure techniques and the basic steps to a facial.

INTERPRETER SERVICES

Staff are enjoying ASL classes with our Staff ASL Instructor, Janelle Berry. Janelle is making learning fun and meaningful for our staff members. Laughter can often be heard as you pass by Janelle's classroom while the staff enjoy fun games and learning activities to help improve their sign language skills.

Interpreter Services continues to provide classroom language facilitation services on a daily basis for twenty-two students in over thirty-four classes per day in addition to providing services for two cross-enrolled students from Blind High School. We are also providing services for one middle school student enrolled in a math course at Sebastian Middle School and one high school student enrolled in an aerospace course at St. Augustine High School.

The spring semester at St. Johns River State College is well underway. Students are registered for spring semester classes at both the St. Augustine and Orange Park campuses. Students are registered for classes every day of the week. We are serving both local SJRSC students and FSDB dual-enrolled students.

The SLPI: ASL program has already completed fifteen assessment appointments since the start of 2020. We have about eight weeks left to continue scheduling appointments before we begin wrapping up the program to compile our annual statistical analysis of the program.

ANGELA SAUNDERS
Principal, Deaf Department



Career and Workforce Development Department

Submitted by Leonora Hughes, Executive Director of Career Development

Priority Goal 1: Academic Achievement and Workforce Preparation

Animation/Art Program:

HS animation class is working on Animation pre-production, production, and then post-production. Students will do another animation production afterward. There are plans to start learning Autodesk Maya, a 3D computer animation software after spring break.

MS art class: Drawing exercises using Procreate app on iPad Pro and apple pencil. Color theory and painting the color wheel. Pop art with ben-day (halftone) and silhouette designs.

HS art class: Painting various landscapes and creative designs on canvas. Isometric perspective with Procreate on the iPad Pro and Apple pencil. Tessellation pattern designs. Some drawing exercises. Clay sculpting using polymer clay.

Horticulture Science and Services (D&B Garden Center)

Pet Food Drive for the St. Augustine Humane Society

The students have started a pet food collection for the local humane society. Customers receive a 10% discount off their purchase for a pet food donation. The students are learning how to use the 10% discount feature on the cash register and will receive community service points when we deliver the food on April 2.

Field Trip to Sachs Systems Aquaculture, Inc.

The high school students visited an aquaculture business here in St. Augustine. Paul Sachs, the owner, explained how aquaculture worked. The students will apply the information they learned to our new aquaponics system set up in our classroom.

Aquaponics System is Cycling

Students are monitoring our classroom aquaponics system. They started basil, cilantro, spinach, and lettuce in the top container. The bottom container is being "cycled." The students are adding nitrates to the water while measuring the pH level, the ammonia level, and the nitrite/nitrate levels of the water. Once the levels are acceptable for fish, we will add them to the system. The fish will provide nutrients for the plants in the upper container.

Build a Tradesman (BAT) Construction Program

Students in the Building Construction & Technologies class have been busy working on challenging tasks. One of these was the collaboration with the Dance Troupe's project to make not only the

woodwork but also the electrical work on the lighting display of the "High School Musical" marquee. Having challenges makes the experience both fun and rewarding.

On-Campus Work Program

On-Campus Career Experience: In the Print Shop, the students learn many different skills. They work on their soft skills and hard skills. The soft skills are work ethic, punctuality, communications, teamwork, adaptability, attitude, initiative, receiving feedback, self-advocacy, time management. They practice these skills by making deliveries all over campus and interacting with FSDB employees. The Hard skills developed for the Print Shop are as follows: computer design, 3D printing, laser printer, industrial stapler, and other means of binding forms to make books, sorting items, and counting to make packets for FSDB Staff. The students enjoy working there every day.

Priority Goal 5: Stakeholder Relationships and Communication

On February 14 we hosted a Career and Technical showcase. All of the Career and Technical programs and clubs were represented by teachers and students in a vendor like a fair platform. Middle school and 9th-grade students were invited to interact with each program and learn about the different careers, along with the learning opportunities each program offers. This year we invited parents and business members of St Johns county through the chamber of commerce. All that attended were impressed by our students and programs offered. Staff and student volunteers did a wonderful job representing their programs.

English Language Arts Specialists

Submitted by the Reading Specialists

- *Elisha Zuaro, Blind Department*
- *Brent Bechtold, Deaf High School*
- *Kathy Pyle, Deaf Middle School*
- *Cally Traetto, Deaf Elementary School*

Priority Goal 2: Professional Development

- The DHS Reading Specialist facilitated the sixth and seventh monthly sessions of the *Visible Learning for Literacy: Implementing the Best Practices That Work Best to Accelerate Student Learning*, K-12 professional book chat with twelve ELA, history, and ASL teachers. The lively discussion and activities focused on reciprocal teaching and specific feedback from Chapter 4: Teaching Literacy for Transfer.
- The DHS Reading Specialist and a DHS ELA Teacher co-presented the S³RF (Signed/Spoken/Silent Reading Fluency) workshop on Saturday, February 15, as a Slice of Pineapple Professional Development (PD). Participants in this research-based and hands-on workshop learned about how to develop their students' seven Cs related to reading fluency: comfort, clarity, consistency, confidence, comprehension, conceptual sign accuracy, and chunking (of words into meaningful phrases).
- Reading specialist in the blind department has been collaborating with the new ELA teacher in the blind high school to provide support and mini professional development workshops on the implementation of the Unique Learning Systems curriculum, News2You, Achieve3000, and Flocabulary. These mini-workshops during her planning period have also focused on an overview of our district progress monitoring assessment tools and how to

utilize this information/data for developing a student's present level of performance and IEP goals and short term benchmarks.

- All reading specialists provided training for administering the 2019-2020 Florida Standards Assessment for all instructional staff on February 17.

Priority Goal 3: Enrollment and Retention

- The DHS Reading Specialist facilitated the 212° Dragon Readers Book Club meeting. Our student and staff book club members had selected to read *Everything, Everything* by Nicola Yoon. We met in January in the Lindheimer Media Center (LMC) to chat about the book and eat pizza. We then had a captioned movie night in Kirk Auditorium to compare the book and movie.

Priority Goal 4: Digital Citizenship

- The Reading Specialists have completed the Digital Citizenship training in Adobe Connect.

Math Specialists

Submitted by the Math Specialists

- *Mark Largent, Blind Department*
- *Sue Clark, Deaf Middle and High Schools*
- *Billie Jo Mayo, Deaf Elementary School*

Priority Goal 1: Academic Achievement and Workforce Preparation

- NWEA MAP (Measures of Academic Progress) Spring testing is in progress from March 2 through March 12. After MAP testing is complete, teachers will review student data, conference with students, goal setting, and plan instruction in response to student needs with an emphasis on preparing students for upcoming state FSA and EOC assessments.
- Each week across campus, students are offered a new math problem, one at each grade band K-3, 3-6, 6-HS, and Algebra 1 and up as well as 24 Gamecards to create expressions for fluency practice with the four operations. This project, generously funded through the Endowment, is known on campus as the POW Challenge or Problem of the Week and Fluency Challenge. So far this school year 107 students across campus have already submitted solutions to the Problem of the Week and Fluency Challenges first semester
- IXL (online personalized learning program): Students in Deaf Elementary, Middle, and High School are using the IXL program thanks through a grant from the National Technical Institute for the Deaf (NTID) Regional STEM (Science Technology Engineering and Math) Center (NRSC). Math classes and ELA classes can use the pinpointed data from the diagnostic component to support IEP goals, NWEA MAP interventions, and topics being taught in the classrooms.

Priority Goal 2: Professional Development

- Professional Development is ongoing for teachers using IXL, ST Math, and teachers new to administering MAP Growth assessments.
- Professional Development and coaching are ongoing to support teachers in writing and monitoring student IEP goals.

- Professional Development and coaching are ongoing for teachers to implement all three tiers of RTI effectively and document the progress of interventions.
- The second round of Elementary Grades Module Study PD was conducted with differentiated groups of teachers to support teachers in the fidelity of implementation with the newly purchased instructional material, Eureka Math, and the RTI process.
- DMS grades 6, 7, & 8 and BMS grade 8 are in their first year of implementing Eureka Math. Specialists will continue to support their learning through PD and coaching. We have additional teacher interest in the adoption and use of the Eureka math curriculum. Extra supports and coaching/co-teaching for classes whose teacher is on maternity leave.
- Fourteen teachers attended the second of the POWwow PD Series focused on the 8 Effective Teaching Practices and the 8 Student Math Practices on December 2.

Priority Goal 3: Enrollment and Retention

- NWEA MAP assessment family reports are being sent home to families with opportunities for parents to conference with their child's teacher(s) about their child's progress.

American Sign Language Specialists

Submitted by the ASL Specialists

- *Lenore Boerner*
- *June Ann LeFors*

Priority Goal 1: Academic Achievement and Workforce Preparation

- ASL High School Specialist worked with two Deaf High School who are the Jr NAD officers (President and Vice President) on the ASL Pledge sign for the Honor Award Day on Friday, February 21, 2020.
- ASL High School ASL Specialist worked with several students on Tuesdays during Dragon Time as a Deaf ASL Mentor/Tutor - to acquire their ASL Language.
- ASL Specialists continue to have taken the lead on researching other School Districts in the state of Florida regarding their programs on biliteracy to establish guidelines and processes for FSDB students to earn a Biliteracy Seal on their High School Diploma.
- ASL Middle School Specialist worked with a new student for Academic ASL Comprehension Test. (ASL Assessment)

Priority Goal 2: Professional Development

- ASL Specialists attended FSA Trainer training on February 5, 2020, all day.
- ASL Specialists participate in collaborative monthly discussions with other staff members working with students and staff on improving ASL.
- Atomic Hands presenters came to FSDB on February 14, 2020, for all deaf departments (Elementary School, Middle School, and High School). Atomic Hands is committed to increasing public accessibility to science, technology, engineering, and mathematics (STEM) through American Sign Language and fostering collaboration and networking opportunities among current and future Deaf STEMists.
- ASL Specialists attended Florida American Sign Language Teacher Association (FASLTA) conference in Jacksonville from Friday, February 14 to 16, 2020.
- ASL Specialist and DHS Reading Specialist provided FSA training to teachers and staff members.

Admissions Department

Submitted by Tracie C. Snow, Administrator of Instructional Services

Enrollment as of 3/09/2020

Deaf Department

High School	Grades 9 – 12	165
Middle School	Grades 6 – 8	92
Elementary	Grades KG – 5	78
Totals: Deaf Department		335

Blind Department

High School	Grades 9 – 12	101
K-8 School	Grades K – 8	102
Totals: Blind Department		203

ELC (PreK)

Deaf	12
Blind	5
Totals: Deaf & Blind ELC (PreK)	17

FSDB Overall

High School	Grades 9 – 12	266
PK- 8	Grades PK – 8	289
Totals: FSDB Overall		555

Day Students (PreK -12)

Deaf	110
Blind	68
Totals: Day Students	178

Admissions as of 3/01/2020 to 3/09/2020

Deaf Department		Eligible	TA	Not Eligible
High School	Grades 9 – 12	1	0	0
Middle School	Grades 6 – 8	0	0	0

Elementary	Grades KG – 5	0	0	0
YTD Totals: Deaf		65	5	7
Blind Department		Eligible	TA	Not Eligible
High School	Grades 9 – 12	0	0	0
K-8 School	Grades K – 8	0	0	0
YTD Totals: Blind		22	7	4
ELC (PreK)		Eligible	TA	Not Eligible
Deaf		1	0	0
Blind		0	0	0
YTD Totals: Deaf & Blind		8	3	0

- Applicants Scheduled: 7
- Applicants Pending: 20

New data: As of 3/12/2020, 80 of 87 (92%) of eligible students since 8/01/2020 have enrolled.

***YTD totals begin June 1**

Professional Development for Academic Staff Members

Submitted by Randi Mitchell, Coordinator of Professional Development

Priority Goal 2: Professional Development

Professional Development opportunities funded by Title IV, IDEA, and Title II Federal Grant are included on the Professional Development Master Calendar. This calendar is available to academic staff members through a Google Calendar, FSDB Professional Development Google Site, and Yammer Channel, which is continuously updated with new professional development opportunities. Staff members can register for the training on Track.

Second Semester Professional Development continues to be advertised as staff members register for the training. The last Slice of PD Saturdays is on the calendar for Teachers, Specialists, and Administrators to register for attendance. The topics include:

- How to Become a Superhero: Student/Family Homelessness and How to Help
 - Presenters: Tiffany Lewis
- Advanced ASL: Advanced Classifiers, Basic Visual Vernacular, Depiction
 - Presenters: June Ann LeFors (ASL Specialists) and Janelle Berry (ASL Instructor)
- Advanced ASL: ASL Grammar and Rules
 - Presenters: June Ann LeFors (ASL Specialists) and Janelle Berry (ASL Instructor)

Pineapple University, formerly known as Summer Institute, will be the week of June 1- June 5, 2020. The topics are based on a needs survey and input from the Specialists.

Tech Tidbits and First Friday in Kirk:

The "Tech Tidbits" started February 7, 2020, with Microsoft Learning Tool, Immersive Reader. The "Tech Tidbits" allows for the teachers and specialists to come for training on a specific education technology tool, strategy, or application. The Tech Tidbits will happen on the first and fourth Friday of every month. On February 28, Flipgrid was presented to the teachers and specialists in attendance. The upcoming Tech Tidbit topics include PowerPoint, Sway, Skype Edu, and more.

First Friday in Kirk is for specific O365 training geared toward all staff members. The topics include Teams, Outlook, Yammer, and O365 basics. The trainings are advertised on Yammer and emailed out to supervisors to share with their staff members.

On-Campus Saturday Workshops - Pineapple PD Saturdays

S3RF: Signed Spoken Silent Reading Fluency (2/15/20) with Brent Bechtold and Jay Floresca

Description: This workshop is focused on delving into the seemingly murky world of reading fluency. What does fluency even mean? Learn about the nature of fluency in this hands-on workshop and apply the research-based best practices and scoring rubrics that utilize the ASL fluency envelope and visual grammar, all of which can change your whole concept and approach to fluency instruction. Ten minutes per day of signed reading fluency practice can increase our student's 7 Cs when interacting with text: comfort, consistency, clarity, confidence, comprehension, chunking, and conceptual accuracy. Oral reading fluency for students who are hard-of-hearing also will be addressed.

Partnering with Parents for Student Success (2/29/20) with Tracie C. Snow

Description: The presenter will share strategies to communicate with families and how to develop a connection with the students' families. Participants will have the opportunity to brainstorm ways to implement strategies in the classroom to support communicating with families through the platforms at FSDB.

Coding, Scratch, Swift, Ozobots (3/7/20) with Monica (Griffey) Cambron

Description: Coding teaches problem-solving, critical thinking, computational thinking skills, determination, and courage to try new things. Teachers will learn how to code using Scratch, Ozobots, and Swift to increase their comfortableness with the software. The facilitator will lead participants through hands-on experiences to learn the application process. Activities will be discussed that can encourage the use of coding with their students.

Workshops and conferences opportunities:

FSDB academic teachers, specialists, and/or administrators attended the following workshops and conferences through March. (Cost of registration and travel is paid by General Revenue or Federal funding)

Workshop / Conference	Location	Start Date
FASLTA (FL American Sign Language Teachers Assoc)	Jacksonville	2/14/20
LDA (Learning Disabilities Assoc) Conference	Orlando	2/16/20

State Advisory Committee for Education of Exceptional Students (SAC)	Tallahassee	2/19/20
Passage Bias Review Meeting (ELA 2021 FSAA)	Tallahassee	2/24/20
CASE Hybrid Meeting / NEFEC	Palatka	2/26/20
Building an Equitable Secondary Master Schedule (NEFEC)	Palatka	3/11/20

Priority Goal 5: Stakeholder Relationships and Communication

FSDB Pineapple PD continues to increase the video resource library. Upcoming videos for FSDB Pineapple PD include: Writing Strategies, Signed Reading Fluency, Braille Foundational Skills, and Orientation and Mobility. While videos are in production, social media posts continue to highlight the Professional Development happening on campus as well as sharing-out, where our staff members are going to learn and grow.

Since the February Board report, FSDB Pineapple PD social media sites continue to grow.

- Facebook: 2,240 followers (1 follow since February 2020).
- Twitter: 332 followers (1 follows since February 2020).
- Instagram: 521 followers (16 follows since February 2020).
- YouTube account: 12,220 views among the 51 videos and 230 subscribers (755 views and 11 subscribers February 2020).
 - Comment from YouTube: "This is awesome! I learned so much, and I can't wait to incorporate the use of Classifiers into my lessons!!!!!"
 - Comment from YouTube: "I'm beginning to see some of these strategies in my classrooms, and I'm so excited to see the progress of the students I will soon teach. I'm excited to learn which strategy works best for each student."

Submitted by:

Tracie C. Snow

Administrator of Instructional Services



The **Outreach and Parent Services Department** activities directly support the FSDB Strategic Planning Priority Goal 3: Enrollment and Priority Goal 5: Stakeholder Relationships.

Outreach Services - Respectfully submitted by Elizabeth Wilcox

FSDB Distance Learning ASL Course – Project funded by the Johnson Foundation

Online Classes are offered to parents, family members, and professionals who communicate and work directly with deaf/hard of hearing children either in a classroom or at home can take advantage of eight-week ASL Interactive Online Classes, offered free of charge by FSDB and this activity supports FSDB teachers, dorm staff, families and students as well.

- Online ASL Spring courses began on March 1. Currently, all classes are full, and there is an extensive waiting list for all classes ranging from beginner to advance level.
- FSDB is in the process of hiring additional ASL instructors for the upcoming session to meet the demand and ASL curriculum writers to enhance the current curriculum content.

North Florida Braille Challenge – Project funded by the Johnson Foundation

Braille Challenge is an annual reading and writing contest for braille readers. It is the only national contest of its kind for blind and visually impaired students.

- Two hundred attendees were present at the North Florida Braille Challenge on March 5 in Jacksonville. The attendees include FSDB and district students, staff, families, local organizations that support the B/VI community and state discretionary project.
- Twenty out of 23 Braille Challenge winners were FSDB students
- All district families were invited personally by FSDB staff members upcoming events on campus, Family Expo, ECC summer academies, and received an Outreach Packet.
- Three families are interested in touring the campus and asked about the admission process for enrollment for their child in the future.
- DBS Jacksonville asked to co-sponsor an event on FSDB Campus and will extend an invitation to their current clients that live in the North Florida area to participate. The date will be scheduled during the 2020-2021 school year.
- Historically FSDB sends students to compete in the National Competitions, 2016, 2017, 2018 FSDB had 1-2 students qualify for the National Competition. FSDB expects one or more students to qualify for the national event in Los Angeles, CA, in June 2020, the winners will be announced May 2020.

FSDB Event Planning

Coordinating events over the next 18 months. The next Expo will run in alignment with the ECC Summer Academy camps. We hope to host an ASL Weekend in partnership with the American Society of Deaf Children (ASDC). Also, coordinating future exhibits within Florida.

Resource Materials & Technology Center for the Deaf/Hard of Hearing - Submitted by the RMTC-D/HH Team

RMTC-DHH staff participated and/or presented at the following conferences/meetings:

- Out of My Mind Book Study- February 1 - February 21
- Itinerant Handbook Book Study- January 13 - March 10
- Region 2 Discretionary Project Meeting - February 7
- Assistive Technology in the Classroom: Lesson Integration with TLC/Access (Tallahassee) - February 11
- TALive! Keeping It Accessible Part 2: Educational Interpreters and You - February 12
- Florida ASL Teacher Conference - February 14-16
- Escambia Fairview Onsite Training - February 17
- The University of North Florida (UNF) Deaf Education Steering Committee - February 20
- Working with the Experts: Putting It All Together, Part 2 - February 20-21
- Assistive Technology in the Classroom: Lesson Integration with TLC/Access (Wesley Chapel) - February 26
- Assistive Listening in the Classroom Training (Palm Beach) - February 28
- Tools for Success Conference (FDLRS CROWN) - February 28

RMTC-D/HH staff provided onsite or virtual training to offer support, strategies, perform coaching and mentoring as well as make recommendations:

- Alachua, Broward, Columbia, Duval, Leon

Technical Assistance in the form of coaching and mentoring, consultation, support, and/or the sharing of information and resources, including materials borrowed from the loan library were provided to the following:

Districts: Alachua, Brevard, Broward, Duval, Escambia, Flagler, FLVS, FSDB, Hillsborough, Indian River, Lake, Leon, Nassau, Orange, Osceola, Pinellas, Polk, Sumter, Volusia, Washington

Other Agencies/States: Florida Diagnostic & Learning Resources System/University of Florida Multidisciplinary

Media and Materials Loan Library: 11 new accounts created, 27 items borrowed and returned, 22 participants, two new items added

Upcoming Events in March:

- Florida Teacher Certification Exam, Hearing Impaired (FTCE, HI) K-12: Item Validation Meeting - March 2-4
- St. Johns Fairview Training & Coaching - March 6
- TALive! Keeping Your H.A.T. On: Hearing Assistive Technology - March 11
- Flagler College Fairview Overview - March 26

Upcoming Events in April:

- Orange County Onsite - April 3
- TALive! Keeping It Real: Theory of Mind, Collaboration with FSDB - April 8
- Reggio Emilia Inspired: 100 Languages of Deaf Children - April 16
- National ASL and English Bilingual Consortium for Early Childhood Education Summit (NASLECE) - April 16-18

Parent Services Department - Submitted by Cindy Day, Executive Director of Parent Services

Parent Services

- Parent Services provided tours for 42 prospective students and family members during February 2020. Additionally, 155 tours were provided for professionals and other stakeholders. A total of 197 individuals were given tours of the school in February 2020 by Rick Coleman, Information Specialist.
- The Parent University Class: American Sign Language for Parents continued to meet this month. We also began a new series titled "For the Love of Literacy." The first meeting was on February 13. The Reading Specialist from the Deaf Department worked with families and shared information on how to support and encourage literacy from home. Two additional classes in this series will be held in March and April.
- The Career and Technical Education program hosted their annual showcase on Valentine's Day. During this time, there was a special education component for FSDB Families.
- February 27 was a busy day! Parent Services hosted two Family Friendly trainings. One at Deaf Elementary School and the other at Deaf Middle School. During this time, Joann Benfield, Director of the Gallaudet University Regional Center-South, discussed the importance of involving families as related to student academic success.
- Cooking Without Looking was held on February 27. During this Expanded Core Curriculum class, families from the Blind Department learned strategies to keep everyone safe in the kitchen. Vision loss simulation masks were provided for parents, allowing students to be experts.
- The Parent Engagement Workshop on February 28 was a huge success. During the meeting, Parent Services partnered with Vocational Rehabilitation, the Division of Blind Services, and Gallaudet. Benfield presented to FSDB parents during the morning session. Parents were impressed with her positive approach to supporting literacy from home and appreciated the many resources she had to share. Most of the meeting was focused on how parents can help their students, as related to preparing for the future. We have one final Parent Engagement Workshop scheduled for April 17.

Parent Infant Program

- As of March 1, 2020, FSDB's Parent Infant Program was serving **544** infants and toddlers ages 0-5 and their families. There were 257 Deaf/Hard of Hearing (D/HH), 258 Blind/Visually Impaired (B/VI), and 29 Dual Sensory Impaired (DSI) children.
- FSDB's Parent Infant Program hosted SKI-HI Training Session 2 from February 28 – March 21. There were 18 registered participants from across the state of Florida, Georgia, and Delaware. SKI-HI is training for early intervention professionals who work with babies who are Deaf/Hard of Hearing and their families.
- Deaf/HH Learning Community meetings were conducted in West Florida on February 28 and South Florida on February 25. More Learning Community meetings are planned for all regions.
- A Family Picnic and Activity Day for Western Panhandle families of Deaf/HH children will be held in March in Pace, Florida.

- The Deaf/HH East Region is working on Early Intervention collaboration with Orlando-based Early Steps providers. They have been invited to our hands-on technology training on March 21, presented by Catherine Swanson.
- A Deaf Mentor Meet and Greet was held on March 7 and was co-planned by Alexis LaTouche and Cathy Glass.
- A Family Event for Deaf/HH children is scheduled at the Miami Children's Museum on March 14.
- Parent Infant Program staff attended and staffed an information booth at the 8th Annual Hearing Tech Expo in Bradenton and the Tools for Success Conference in Jacksonville.
- Another PIP information booth will be staffed at the Broward County Info Fair for families with Deaf Children in Plantation, Florida, in April.
- Kim Carr, Director of Early Intervention Blind/Visually Impaired, and Martine Smith, Regional Coordinator Blind/Visually Impaired PIP, attended the TATS meeting recently. TATS is the Technical Assistance and Training System statewide project which supports programs serving pre-K children with disabilities.
- Ms. Carr also attended the Division of Blind Services Rehabilitation Council Meeting for the Blind.
- Regional Coordinator, Teresa Donaldson Thomas, and support staff, LaWanda Joseph, staffed a booth/table with information to give to the attendees of the Disability Resource Expo in Gainesville. They included information about the FSDB Parent Infant Program for both Deaf, Deaf/Blind, and Blind/Low Vision children and their families, the Florida School for the Deaf and Blind academic program pre-K through 12th grade in St. Augustine, and Blind Services Blind Babies and DBS Children programs. Approximately nine hundred people attended this community event (including 12 families currently receiving services with FSDB/DBS). Resources and information were given to the attendees as well as other vendors/professionals who were manning booths at the event.
- Carol Fratti, the part-time Outreach Coordinator in West Palm, represented FSDB PIP at the Palm Beach Interagency Council for Young Children with Special Needs. She provided information to the participants at the meeting.
- Isabel Dobson, a part-time Regional Coordinator, met with the Special Education staff at North Elementary School to share information about the Parent Infant Program.
- Parent Advisor, Kira White hosted an event at Sugar Sand Park. Children enjoyed exploring the hands-on science experiments, such as the interactive pneumatic tubes, where they were able to place a colorful handkerchief in one end of the clear tube and track its path and attempt to catch it at the other end. Other favorites included playing with a variety of building materials, such as giant dominoes and magnetized blocks, as well as exploring several musical instruments. Families had the opportunity to enjoy the carousel and explore the inclusive playground, which has recently been renovated to allow for children of all abilities to have the opportunity to swing, slide, climb and explore sensory areas. Ms. White provided the staff with information about the Parent Infant Program and DBS.

L. Daniel Hutto Early Learning Center

- *"The most important period of life is not the age of university studies, but the first one, the period from birth to six." Maria Montessori*

- The Early Learning Center is currently (3/11/2020), serving 23 students. Eighteen children are Deaf/Hard of Hearing, four students who are Blind/Visually Impaired, and one student who is Dual Sensory Impaired. Nineteen of the students are in the full-time Pre-K class, and four are in the part-time Toddler class. After Spring Break, two more Deaf students will join the Pre-K class bringing the total number of students to **25**.
- One D/HH and one B/VI preschool-age children are currently in file review. One new DSI student has been accepted for enrollment and will begin school in the Fall.
- The Toddler Class is a 4-day/week program that meets Monday – Thursday from 9:00-11:30. Parents are welcome to bring their children any day(s). This class offers opportunities for language, social, and emotional development. There are weekly programs for parents. They include:
 - The ASL Literacy Workshop - Parents attend weekly meetings to practice learning a story and share the story with the ELC children during the last week of the month. This month the parents are learning to read and interpret “A Sick Day for Amos McGee” – an ELC favorite. The children are learning about compassion and caring for others through this delightful story.
 - The weekly Baby Dragon Club (BDC) topic this month included a presentation from JoAnn Benfield from the Texas Gallaudet Regional Center. She presented information about the value of family involvement and the critical role that parents play in their child's development.
 - Sign-A-Story at the SJC Main Library is on Thursday mornings. Interpreting students from FSCJ interpret the story. The children enjoy storytime with their hearing toddler peers, and the families get exposed to new stories, music, and activities weekly.
- The ELC has experienced tremendous growth this year. A new teacher position has been advertised but has not yet filled, and it will be re-advertised in late March. Appropriate staffing levels remain a critical concern in the ELC. Most of the ELC D/HH children this year have severe language delays and require intensive support from ELC staff. As student numbers grow, it becomes even more critical to maintain a high teacher to student ratio.
- The ELC celebrated kindness and sharing during the month of February. Parents shared acts of kindness their children did at home, and ELC staff documented acts of kindness at school – all were written on hearts and hung on the ELC bulletin board. The ELC children shared small gifts and thank you notes with foodservice and HCC staff.
- Kathy Fisher, ELC Instructional Assistant and Master Gardener, has worked with the ELC children to plant the ELC garden boxes. The children are growing strawberries, vegetables, and herbs. They take care of their garden, carefully watering their plants. The children have enjoyed watching their seeds sprout and grow.
- The ELC will be talking about life cycles and all things related to spring. The children and their families will celebrate with a Spring Fling egg hunt and potluck picnic on April 9.

LIBRARY MEDIA CENTERS

Cary White Monthly Report - Submitted by: Joy Carriger

	Aug	Sep	Oct	Nov	Dec	Jan	Feb
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Class Visits	N/A	230	320	202	138	282	292				
Total Students	N/A	387	629	460	254	513	562				
				Aug	Sep		Oct	Nov	Dec	Jan	Feb
Student Walk-in Visits				N/A	157		309	258		231	270
Check-in/out				N/A	93		167	142	64	136	135
Computers/ AV Equipment				N/A	50		53	54	13	38	35
Homework/ Free Read				N/A	14		89	62	39	57	100
Total Student Walk-Ins				N/A	157		309	258	116	231	270
Total Students Assessing the Library (class visits + walk-ins)				N/A	387		629	460	254	513	562
		Aug	Sept	Oct	Nov	Dec	Jan	Feb			
Checked Out Items		N/A	452	648	453	108	546	537			
Students		N/A	353	466	320	20	399	340			
Staff		N/A	99	182	133	88	147	197			
Total Items Checked Out		N/A	452	648	453	108	546	537			

Library Class Activities

ELC K/2- Popular Children's Literature: Pete the Cat, Dr. Seuss & Valentine's Day mailboxes.

Elementary 3 – Dewey Decimal review, nonfiction trivia, thesaurus lesson

Elementary 4-5 – Biography Genre Study

Middle – Biography Genre Study & Autobiography PowerPoint Presentations

High – SSR & resources: NFB, NewsLine

ESE – (3) BES – Historical Figures, BMS: Biography Genre Study

Articles:

Kaleidoscope – Celebrate Literacy Week

Lindheimer Media Center Monthly Report

Submitted by: David Snow

Check Out Numbers:	Aug	Sept	Oct	Nov	Dec	
Staff	99*	80*	54*	59*	16*	
Student	48**	591**	1,415**	1,054**	820**	
Total	147	671	1,469	1,113	836	
	Jan	Feb	Mar	Apr	May	June
Staff	48*	65*				
Student	1259**	1176**				
Total	1307	1241				

*Teacher Resource Center materials, including camera/camcorders

**student/staff book checkouts (during day and night) are combined based on the library location (LMC)

Weekly Library Classes :

Note: Some students not in library class visit due to their schedules are sent individually to the library with a pass to get/exchange books. The second semester schedule remains the same despite some individual student schedule changes.

Elementary - **Week A:** 8 (plus one class from Parent Program) **Week B:** 3

Middle - **Week A:** 10 **Week B:** 0

High School (incl. 12+ students) - **Week A:** 0 **Week B:** 19.

Volunteers and Student Workers Highlights:

The Lindheimer Media Center has been in collaboration with Randall Hancock's BAT classes by having some of Randall's students get the opportunity to do some projects for the LMC in support of creating Makerspace resources. An article has been written on this collaboration. Check this link for viewing: <https://www.fsdbk12.org/post/makerspace-collaboration-on-upcycling-project>

Purchasing/Weeding:

- Weeding is ongoing throughout the year.
- Approximately 145 new books have been added to the system, purchased from Barnes and Noble
- The Makerspace kits purchased for the media center with IDEA funds from the curriculum department have mostly been processed into the system. We are working on making demo videos to show how each kit can be used.

Special Library Activities & Events:

I introduced the DMS/DHS classes to the romance genre for the month of February. I introduced a title called "XO, OX" by Adam Rex. It is a picture book about multiple back-and-forth letter correspondence between an ox (a male fan) and a gazelle (a female celebrity). It is a hilarious

story with a light romance that is good for all ages. All of the students from DHS, DMS, and DES enjoyed watching Tracy and I act out the character roles from the story. I took up the part as Ox in saying what he wrote in the letters to Gazelle. Tracy, in her Gazelle role, did a great job being a "vain" celebrity in her responses to Ox's letters. A few students, including from the DHS asked me if they could read the book while being in the library, even after a few weeks after we had read it to them.

Reading is Fun (RIF)

The dates for the RIF still will be held during the week of April 27 to May 1. We have started going through the new books that were purchased at the Scholastic Book warehouse last December and color-level them.

TECHNOLOGY SERVICES DEPARTMENT

Network and Technician area projects:

- The Network Administrator and other team members have been working closely with the Police Services Department on their network security audit. Systems have been maintained and upgraded as required. Documentation, diagrams, and policies were shared after being updated and approved this past quarter.
- The annual procedure documents for the collection of student and academic staff equipment are being reviewed in preparation for the announcement at the beginning of April.
- Refresh planning is ongoing related to SMART Boards and other digital-touch monitors and displays, mobile tablets, and computers, as well as printers.
- Two student policies that are incorporated into the systems for parents to review and sign annually are being edited by a team in preparation for the summer information update and mailings.
- The annual Auditor General's IT Survey was received the week of March 2 to be completed and returned by March 30.
- The Technology Manual, to include the Technology Incident Response and Disaster Recovery Plan, is being finalized to share with the President's Advisory Team (PAT) in May.
- A variety of workshops have been planning and implemented in partnership with the Coordinator of Professional Development to meet the needs of academic staff as well as offerings for staff members-at-large.
- Patrick Turnage led the planning and implementation of Vision Fest. Vendors and agencies serving individuals who are blind had booths which students and staff visited.

Information Systems area projects:

- The February Shred/Purge Event was successful, with 40 boxes destroyed. Departments across the campus participated including, Boarding, Transportation, Allied Health, Technology Services, President's Office, Police, Accounting, Business Services, and Training and Quality Assurance.
- Scheduling for the 2020-2021 year is underway. All students who would promote from elementary to middle and middle to high schools have been rolling into their future year. Support is provided to each school as needed and requested.

Submitted by Shelley Ardis, Administrator of Outreach and Technology Services